

**Job Description
Break Room/ Office Area Sanitation
Employee**

SUMMARY

Responsible for the upkeep of Reichel Foods break room, locker room and office areas during production hours. Employees keep the floor clear of debris and keep the floors dry using squeegees, including removal of garbage and cardboard. Includes cleaning of welfare areas and outside property as assigned. At the Supervisors' request, employees may be assigned to other sanitation tasks as needed.

PRIMARY RESPONSIBILITIES

1. **Personal Protective Equipment Required (PPE):** ear plugs, hairnet, hood, blue apron, disposable sleeves, blue vinyl gloves, clean smock, blue bump cap and yellow rubber boots may be required with certain chemicals and in certain areas of the plant.
2. Must complete safety training associated with any chemicals used in this position. Must follow all PPE requirements necessary for job tasks, and know how to use MSDS information when needed.
3. May need to do light janitorial work and other cleaning as needed at other Reichel Foods owned facilities.
4. Must be able to do physically demanding work with some lifting (30-50 lb.). Employee should be able to work in either warm or cold temperatures and stand on the job for a maximum of 4 hours at a time. Employees must also possess physical stamina with a range of motion and dexterity.
5. Must comply with regulatory as well as company food safety, employee hygiene, quality and employee safety rules and polices.

PHSICAL ENVIRONMENT/WORKING CONDITIONS

This position is in a manufacturing environment and will involve standing and walking for long periods of time, working in warm and cold temperatures, and some lifting of 30-50 pounds. Employee must possess physical stamina with a range of motion and dexterity. May be required to work an occasional Saturday or Sunday as needed.

TRAINING REQUIREMENTS

Orientation, on-the-job training, chemical safety training

EQUIPMENT/MACHINERY USED

Brooms, Dust Pans, Mops, Cardboard and Trash Compactors, Vacuums, Pump Sprayers.

SIGNATURES

Signatures below constitute employee's understanding of the responsibilities and requirements of the position and Supervisor's verification that the employee is competent to complete the required tasks.

Juana Arreaga
Employee Printed Name

Employee Signature

1-11-16
Date

Supervisor Signature