

PAYROLL CHANGE REPORT

Today's Date: <u>12/1/2021</u>	Effective Date: <u>12/20/2021</u>
Hire Date: _____	Hours Worked: <u>1 Year</u>
Employee's Name: <u>Joy Grandberry</u>	
Department: <u>Dimension</u>	

CHANGE (\$)		FROM	TO
X	Rate	\$15.00	\$15.50
	Shift Differential	\$0.75	\$0.75
	Total	\$15.75	\$16.25

REASON (S) FOR THE CHANGE (S)						
Seniority Increase (Circle One)	3 Month	6 Month	1 Year	18 Month	2 Year	Annual
Merit Increase						
Other-Job Transfer/Promotion Increase						

ADDITIONAL COMMENTS

Authorized by: _____	Date: _____
(Department Manager)	
Guideline verified: <u><i>Lulu Jansen</i></u>	Date: <u>12-1-21</u>
(Human Resources)	
_____	Date: _____
(GM Authorization)	

*Scan
All done*