

Joshua Tafoya

Thornton, CO 80233

jaetafoyajnzk6_y7a@indeedemail.com

+1 303 409 9896

Professional Summary

Energetic, confident professional, seeking a position that will utilize my years of skills and expertise while offering the chance for advancement.

- Highly self-motivated and directed
- Ability to effectively prioritize and execute tasks in a high- pressure environment
- Compassionate, committed to helping others
- Excellent attendance, adhere to work schedule
- Equally effective working alone or as a member of a team
- Dependable, hardworking, efficient and highly reliable
- Determined to excel, willing to take on new challenges and responsibilities
- Hands-on experience in accepting payments from customers and give change and receipts
- Proficient with computers

Authorized to work in the US for any employer

Work Experience

Driver

White Glove Deliveries

January 2020 to Present

Key responsibilities include Loading and unloading trucks before setting out on the daily routes. Also included cleaning, organizing, and maintaining both the trucks and Warehouse.

Server

Pier 8 Cajun & Seafood-Arvada, CO

March 2023 to November 2023

Taking orders along with servers drinks and food. Handling cash and register along with cleaning up restaurant and kitchen areas.

Warehouse Lead

Modular Interiors Inc

February 2019 to December 2019

Key responsibilities include keeping warehouse clean and organized. Keeping inventory of product coming in along with properly preparing outgoing product and loading it.

Operations Manager

Navis Pack and ship

May 2016 to January 2019

Key responsibilities Included providing quotes for customers in shipping of their goods also with managing the truck scheduling for the week. I would also help out in the warehouse with packing of products along with pickups and deliveries.

Assistant Manager

Better Bodies Fitness Center

October 2013 to January 2016

Key Responsibilities included membership sales and operating of the facility.
Also operated cash register and maintained the facility and equipment.

Builder

High Plateau Truss

June 2013 to September 2013

Building roof and floor trusses were the main responsibilities along with occasional forklift operation along with operating press machine.

Builder

Direct Door and Lumber

October 2012 to May 2013

Operating the press machine along with building of floor trusses. Some forklift operating along with maintaining press and equipment.

Logistics Team Member

Target

April 2010 to April 2012

Unloading Trailers of product along with separating product for each department.
Occasionally would help out with sales and cash register.

Crew Member

Jack in the Box

May 2009 to March 2010

Main duties included cooking and cleaning of equipment and facility. Also helped with prepping of food and operated the cash register.

Crew Member

Taco Bell

April 2008 to April 2009

Cooking and prepping were main priorities but would also help with cash register and maintaining the lobby and equipment.

Education

Diploma

Hidden Lake High School - Westminster, CO

August 2008 to May 2010

Skills

- Microsoft office and spreadsheets
- Delivery driver experience
- Box truck
- Driving
- Commercial driving
- Route driving

- Customer service
- Cash register
- Sales
- Cash handling
- Restaurant experience
- Load & unload
- Driving
- Cooking
- Food handling
- Hospitality
- Serving
- Box truck
- Truck driving
- Communication skills
- English
- Basic math
- Moving
- Heavy lifting
- Forklift
- GPS
- Upselling
- Kitchen experience
- POS
- Route driving
- Communication skills
- Computer skills
- Shipping & receiving
- Microsoft Office
- Phone etiquette
- Organizational skills
- Pricing
- Time management
- Materials handling

Certifications and Licenses

Forklift Certification

Driver's License

Non-CDL Class C