

# Josh Millican

Georgetown, TX 78628

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+1 951 541 1773

Looking to use my skills and knowledge to help further myself and a company that i will be working for. I am a hard working and dedicated individual.

Looking for a career that I can help grow, and that can provide me the opportunity to grow.

Authorized to work in the US for any employer

## Work Experience

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### **HVAC Installer**

Bowien Heating and Air Conditioning - Georgetown, TX

July 2021 to Present

Installation: Register Buckets, Grills, air handlers/furnaces, condensers, metal spiral duct, flex duct, ceiling diffusers, supply and return plenums, safe-t-switch, flue pipes, exhaust fans and ran flex to roof or side exterior wall, aluminum dryer duct, straight snaplock pipes for ventilation, dampers, duct collars to plenums, ran stat wire to and from units, thermostats

pipe/copper: installed and ran copper lines to units and dry-fit copper connections and then soldier, installed and ran drainage pvc pipes, dry fitted them and glued them into place.

Replaced parts: Blower motor, compressor, contactors

Assisted with: Ruff-ins, replacements of units and duct work/grills, new installs

### **Warehouse Associate**

EPI Corporate Solutions - Austin, TX

June 2021 to June 2021

Responsible for loading and unloading trucks with equipment. Stock trucks with tools and dollies, along with equipment. Clean out trucks of all trash. Clean warehouse and maintain a clean and safe work area. Cycle counts of equipment. Loaded equipment on pallets, shrink wrap pallets and placed pallets on racks with forklift.

### **Inventory Associate Level 3**

Avante Health Solutions - San Clemente, CA

February 2020 to December 2020

92672

Phone: 800-449-5328

Duties: Pulling/filling Production Orders created by Sales Team, planning and executing multiple projects, assisted Sales Team with identifying parts needed for Sales Orders, delegating work load, trained inventory team on new processes, conducted cycle counts of company's inventory, help maintain a clean and safe work area. Help support different departments in the company that needed attention.

## **Warehouse Inventory Supervisor**

Avante Health Solutions - San Clemente, CA

November 2013 to September 2019

92672

Phone: 800-449-5328

Duties: Inventory Supervisor, managing a team of inventory clerks, planning and executing multiple projects, assisted Sales Team with identifying parts needed for Sales Orders, delegating work load, Trained inventory team on new processes, managed time cards, conducted cycle counts of company's inventory, help maintain a clean and safe work area. Help support different departments in the company that needed attention.

>Helped Write Work Instructions for inventory department.

>Made check lists for the inventory department

## **Lead Driver and Installer**

Nite Lites of Houston - Pinehurst, TX

April 2012 to June 2013

77362

Phone: 281-454-4900

Duties: Lead driver, sales, dug trenches, lay wire in ground, place light fixtures in desired location, splice wire and lights together, connect wire to transformer to power all lights, customer service, collecting payments, trouble shooting.

## Education

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### **CERTIFICATION & EPA LICENSE in HVAC**

Central Texas A/C & Refrigeration School - Austin, TX

March 2021 to March 2021

### **General educational development in General Studies**

Saddleback Community College - Mission Viejo, CA

2003 to 2004

Laguna Hills High School - Laguna Hills, CA

1999 to 2002

## Skills

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- HVAC/R
- Mechanical Knowledge
- Troubleshooting
- Low Voltage
- Delivery Driver Experience
- High Voltage
- HVAC
- Inventory control (7 years)

- ERP systems (5 years)
- Forklift (7 years)
- Team Supervisor (5 years)
- Process improvement
- Continuous improvement

## Certifications and Licenses

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### **EPA Universal Certification**

March 2021 to Present

completed course and am EPA Universally certified

### **HVAC Certification**

### **EPA Certification**