

Joseph Kunze

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Seeking employment in the manufacturing industry. I bring a wealth of experience in many different fields and enthusiasm to learn.

Authorized to work in the US for any employer

WORK EXPERIENCE

Vacation Relief Tech 3

Canyon Bakehouse - Johnstown, CO -

2017-01 - Present

Responsible for filling in for all Production Techs and Operators.

Communicating with Supervisors and Manager to assure coverage is achieved for all departments including:
Pre-Scale

Mixing

Forming

Ovens

Slicing

Casepack

Must have working knowledge of all equipment and be able to troubleshoot any issues that arise.

Communicate with Warehouse Personnel to assure raw materials are adequately stocked for production runs.

Operate forklift to transport raw materials to production floor and finished product to loading docks for transport.

Follow Process Instructions

Perform periodic product tests and enter them in to company database.

Communicate any issues that are found in product tests and follow through with R&D and management to assure quality and safety of finished products is maintained.

Massage Therapist

Kinetic Wise - Fort Collins, CO -

2016-10 - 2017-12

Provide excellent customer service as a Massage Practitioner as well as continuing my education in new techniques.

Process Operator

Tolmar, Inc - Fort Collins, CO -

2014 - 2016

Initiate, setup and operate production equipment to fill, label, and package pharmaceutical products.

Plan, initiate, setup and formulate bulk quantities of pharmaceutical products in a controlled environment according to production batch records within GMP requirements.

Review and maintain log books, production records, and associate documents to comply with regulatory requirements, GMPs and TOLMAR Standard Operating Procedures.

Clean and sample processing equipment and manufacturing areas according to TOLMAR Standard Operating Procedures.

Troubleshoot production equipment and work with Facilities to resolve machine issues.

Massage Therapist

Beyond The Mirror - Fort Collins, CO -

2009 - 2014

Developed Guided Imagery massage technique

Scheduled and maintained client records

Marketed massage practice to local businesses

Receiving/Inventory Clerk

Anatel, INC. - Boulder, CO -

2000-01 - 2002-02

Responsible for receiving, inspecting and recording shipments of electronic components. Responsible for unloading packages and checking their contents to ensure they match the orders. Inputting received components into the company's inventory software program.

Assuring proper placement of components into warehouse bins for later use.

Responsible for daily cycle counts of inventory to assure accuracy of components on hand.

EDUCATION

Certificate

Institute of Business and Medical Careers - Fort Collins, CO

2009

Diploma in LICENCES

Skyline High School - Longmont, CO

1994

SKILLS

Microsoft Office

ADDITIONAL INFORMATION

SKILLS PROFILE

Excellent verbal and written communication skills

Highly effective in team and individual settings

Creative problem solver

Takes pride in attention to detail