

# JOSEPH T. KOEHL

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## Personal & Professional Profile

- EFFECTIVE COMMUNICATOR INDIVIDUALLY & WITH GROUPS: Good communication skills and able to quickly understand people's needs and provide them with excellent customer service
- RESPONSIBLE AND ETHICAL: Professionally and personally practice a strong work ethic consistently exhibiting good attendance and punctuality
- ORGANIZED AND MOTIVATED: Enjoy keeping things organized with a desire to do the best job possible
- CALM UNDER PRESSURE & EFFECTIVE PROBLEM SOLVER: Able to assess a situation and determine the best course of action
- INDEPENDENT AND TEAM PLAYER: Enjoy collaborating with others as well as completing tasks independently
- DISCIPLINED & HARD WORKING: Detail oriented, personal satisfaction and pride in doing a job well and in exceeding expectations

## Employment Experience

Bernard Group, Chanhassen MN

9/2018- Present

*Cutting Department, Zund Operator / Kitting, Packaging*

- Zund Operation to cut digital display models according to specific measurements.
- Making sure to clear properly in between each job and understanding which programs to run next. Properly removing debris to not damage material.
- Knowing how to quickly and efficiently remove Parts, count and clean them to send to next department to keep machine running at its capacity efficiently.
- Putting together kits in a team and promptly use problem solving to get jobs done well and efficiently.

Cyber Power, Shakopee MN

4/2018-6/2018

*Shipping/ Receiving, Product Placement*

- Unloading and Loading Trucks with Pallet Jacks and body labor.
- Some forklift experience on The Sitting Forklift.
- Counting and Scanning in products, and Sending out.
- Packing and stacking pallets
- Have experience with Computer Orders

Activar Inc.

3/2017-8/2017

- Assembler of Different styles of Fire Extinguisher Boxes
- Packing and Stacking pallets of The products
- Parts Puller knowing where to get Certain Materials
- Self-tap Screws were mostly used to put together Hinges
- Worked fast and efficient on the work Lines

D'Amico Catering, IMS, Minneapolis MN

*Catering/ Serving* 2016- Present

- Serving and Hosting Events around the City
- High quality food Service expectations
- Fast and Efficient with Guests and all around Service

Austin Remodeling, Falcon Heights, MN 2015-2016  
*Remodeler*

- Demolition of apartment units to prepare for remodel
- Place drywall and finishing
- Install cabinets, sinks, electrical

Whole Foods, Maple Grove, MN 2014-2015  
*Produce*

- Assisted customers in locating products and answering questions
- Worked with team members to coordinate tasks throughout the day
- Maintained a clean and organized work area while fully stocking produce

Benihana Restaurant, Maple Grove, MN 2009-2014  
*Bussed Tables/Server*

- Efficiently multi-tasked to meet expectations
- Ability to perform calmly under pressure in a fast paced environment
- Developed friendly, pleasant interpersonal skills with team and customers

### **Education**

North Hennepin Community College, Brooklyn Park, MN 2014  
Photography and Art

Hennepin Technical College, Brooklyn Park, MN 2009-2010  
Residential Building/ Construction

North Central University, Minneapolis, MN 2008- 2009  
General Education- GPA 3.4

Rasmussen College, Brooklyn Park, MN 2006  
Massage Therapy