



Corporate Management Group
12000 N. Washington St. Ste. 200
Thornton, CO 80241
Office - (303) 920-1425
Fax - (303) 737-7767
Contact Name: Tina Krol

Termination of Employment

Joseph Clayton 4-8-16
Name of Employee Today's Date

Last Day worked 4-8-16

Quit [Signature] Laid off _____ Terminated _____
Employee Initial Employee Initial Employee Initial

Failure to report to work _____ Other _____
Employee Initial Employee Initial

Final pay to include _____
Worked hours for current pay period and accrued but unused PTO

Eligible for rehire Yes No

The following items have been turned in:

Truck	<input checked="" type="checkbox"/>	
Keys	<input checked="" type="checkbox"/>	
Tools	<u>N/A</u>	
Supplies	<input checked="" type="checkbox"/>	
Uniforms	<input checked="" type="checkbox"/>	
Cell Phone	<input checked="" type="checkbox"/>	
Other		

Receipt of a fully executed copy is acknowledgement of this termination notice.

Signed [Signature] Joe Clayton
Employee

Signed [Signature]
Employer