

Joseph Burrell

Warehouse Associate

Northglenn, CO 80234

jjburrell84@yahoo.com

(508) 821-8560

Authorized to work in the US for any employer

Work Experience

Warehouse Associate

Cardinal Health - Denver, CO

October 2017 to July 2018

- Order picker (exemplified as fastest picker with avg. of 250%, requiring great accuracy).
- Heavy equipment operator (stock-picking lift, reach truck, fork lift, electric pallet jack).
- Outbound shipping dock; integral asset of team involved in restructuring of outbound processes and physical setup of shipping dock, resulting in vastly increased efficiency and improved accuracy.

Inventory Control/Night Stocker

Petsmart - Glendale, CO

July 2016 to January 2017

- Tasked each shift with unloading of trucks and properly arranging, stocking, storing, and rotation of inventory on sales floor and back of store warehouse.
- Ability to work both alone, and in teams to accomplish goals set for single shifts or longer term periods of time, all within predetermined time constraints.
- Setting up and deconstruction of sales displays according to planogram specifications.
- Knowledge of product details, locations, and pricing; daily verification of product tags to ensure accuracy of information, sale dates, pricing, etc.
- Certified for operation of forklifts and pallet-jack machinery.

Auditor

TCSC - Boulder, CO

November 2014 to February 2015

- Kept strict control over inventory and cash
- Extensive knowledge with the Catapult computer system
- Extensive employee and customer interactions, building relations
- Ability to research shrink and cash loss
- Traveling long distances with extended periods of time out of state

Lift Operator

Dock Employee/Lift Operator

American Furniture Warehouse - Firestone, CO

May 2013 to November 2014

- Certified and trained to operate various lift-type machinery, including: Forklifts, Stock-Picking lifts, Pallet Jacks, Scissor lifts, Reach lifts

- Trained in many safety regulations to be practiced and followed on a daily basis
- Trusted to follow and abide by a very strict inventory control system
- Large quantity of repeated heavy lifting throughout the day
- Move several hundred pieces of furniture every day as quickly and safely as possible
- Knowledgeable in the Storis interface system
- Interaction with customers on a daily basis; providing great customer service

Senior Store Manager

TCSC - Longmont, CO

August 2007 to December 2012

- Managed all invoicing, self-audits and stocking procedures for new products per contract specifications
- Hired and terminated employees
- Trained and provided all new employee onboarding activities
- Provided excellent customer service, requiring great problem-solving skills
- Created and organized inventory control processes with multiple vendors
- Created new procedures for fuel sales tracking / inventory control that was launched in multiple stores
- Managed and handled \$5,000 to \$10,000 in sales on a daily basis
- Created and maintained accurate reported generated revenue to Corporate on a weekly basis

Loan Writer/Sales Representative

Jumping Jack Cash - Longmont, CO

October 2006 to February 2007

- Inventory Control
- Responsible for Warehouse Inventory
- Excelled with supporting Senior Sales Representatives and providing excellent Customer Service

Kitchen Manager

JBO's Pizza & Rib Company - Durango, CO

June 2005 to June 2006

- Oversaw quality of daily food preparation
- Delegated kitchen duties to improve quality of menu items
- Elected and trusted as the On-site restaurant Manager when the Owners were out of the office

Lead Shift Manager

A&W/Exxon - Durango, CO

March 2003 to September 2004

- Managed scheduling and employees
- Provided excellent customer service
- Maintained quality control and health inspections
- Reconciled opening and closing transactions

Education

Bachelor's in Business Administration

Fort Lewis College - Durango, CO

August 2002 to November 2005

Longmont High School - Longmont, CO

May 2002

Skills

FORKLIFT, PICKER, PACKER, PICKER PACKER, SHIPPING, Shipping Receiving, Warehouse Associate, Unloading, Loading, Order Puller, General Labor

Certifications/Licenses

Forklift/MHE Certified