

PAYROLL CHANGE REPORT

Today's Date: <u>8/1/2021</u>	Effective Date: <u>8/8/2021</u>
Hire Date: <u>5/4/2021</u>	Hours Worked: <u>3 Months</u>
Employee's Name: <u>Joseph Benson-1st Shift</u>	
Department: <u>Grinding</u>	

CHANGE (S)		FROM	TO
X	Rate	\$15.50	\$16.00
	Shift Differential		
	Total	\$15.50	\$16.00

REASON (S) FOR THE CHANGE (S)						
Seniority Increase (Circle One)	3 Month	6 Month	1 Year	18 Month	2 Year	Annual
Merit Increase-						
Other-Job Transfer/Promotion Increase						

ADDITIONAL COMMENTS
One Unexcused Absence

Authorized by: _____ (Department Manager)	Date: _____
Guideline verified: <u>Lori Kaiser</u> (Human Resources)	Date: <u>8-1-2021</u>
<u>PLER</u> (GM Authorization)	Date: <u>8/1/21</u>

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