

JOSEPH S. AGUILAR

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Elberton Georgia 30635

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SKILLS:

Bilingual – English & Spanish

Landscaping

Operate Injection Mold Machinery

High aptitude of common task

Capable of learning quickly and efficiently

Microsoft Outlook

Construction

Warehouse (pick and pack)

Microsoft Word

Excellent work ethic, work well with a team as well as individually. Humble and efficient approach at learning

EMPLOYMENT:

STAFFRIGHT SOLUTIONS / (Efrain Lozada 770-365-6407) Feb. 2012 to Present □

Temporary positions:

- Manufacturing: Kyodo – operated injection mold machinery, handled and prepared injection molds for detail. Weighed and cataloged product.

A&M EXCAVATING / (Mike Metzler 678-640-4617) Dec. 2011 to Present

- Landscaping, occasional excavating with front loader (while supervised / trained).

TA CONSTRUCTION (Reference avail. upon request) Sept. 2009 to Sept. 2011

- Home construction, demolition, landscaping, general cleanup. (Worked weekends while going to school)

RANDSTAD (temporary staffing 770-487-1446) March 2012 to sept. 2012

- Worked as a temporary employee at McElroy Metal and Eatons Cooper Lighting until being hired on full time with Eaton. (See below)

MCELROY METAL (Reference available upon request) March 2012 to June 2012

- Slit coil machine operator
- Required to prioritize job orders and customer orders in a fashion that would allow for completion of not only my orders, but other employees within the facility.
- Ability to follow a catalog of metal coils and transport them to work areas and back to storage by way of an over head crane
- Assist on other machines when the workload called for it
- General clean up/maintenance of work area

EATONS COOPER LIGHTING (Gene Ryals- supervisor 678-675-5363/ Natasha Pickering-supervisor 678-201-4857) June 2012 to Sept. 2018

- Deep reach forklift operator- Tasked with picking of orders directed by a computer operated system using deep reach forklift. As well as any other task that may require the transport of palletized materials.
- Sit-down forklift operator-tasked with the loading and unloading of palletized materials (completed and prepared customer orders)
- Order picking-required to pick specified quantities of specific material guided by a computer system (red prairie) and mark, re box, or restack material accordingly. Accuracy and efficiency is always required.
- Preparation of orders-Ensure material is palletized safely and cost efficiently. Followed by the wrapping of the orders and appropriate labeling to be identified by carriers.
- Temporary team lead sit-in-Temporarily sat in for my team lead while working in the ltl (less than truck load) department. Duties responsible of me included
 - The manipulation of orders while they have yet to be assigned. How they are distributed among the workforce is to best be determined by a number of factors:
- Importance of customer
- Time the order has entered the work queue
- Number of trailers per carrier currently present or en route to the truck yard
- Number of employees present in the department and whether or not any can be spared to assist
- Current dock space-to ensure a steady, uncluttered and efficient work space to complete task required by employees
- The aid of fellow employees to resolve issues that require the knowledge to alter or add information to orders in red prairie.
- Manifest recording of orders shot onto any given trailer (systematically and analog)
- All of these duties were fulfilled while still acting as a picker on a deep reach on occasion.

I would like to note that prior to my team leader being absent and me taking over his responsibilities, I took the initiative to ask to be taught how to perform those duties. As well as be taught the ins and outs of the red prairie system to better understand how the warehouse operates. I enjoyed the brief reign in responsibilities and believe I performed exceptionally and would not hesitate to do so again.

EDUCATION:

El Paso Community College, El Paso, TX. Sept. 2011 Graduation Equivalency Diploma
 Alma D'Arte High School, Las Cruces, NM August 2009 thru May 2010
 Northgate High School, Newnan, GA. Nov. 2008 thru May 2009 Franklin
 High School, El Paso, TX. August 2007 thru Nov. 2008

References and Supporting Documentation Furnished upon Request