



Transfer Request

Employee Name: Jose Trevino

Date: 10/22/13

Current Shift/Dept.: 3rd Sanitation

Shift Requesting: 1st BU MO

Reason: 1st shift hours work better for him

Date of Requested Transfer: 7/10/17

Office Use Only

Attendance: Good

Work Performance: PR on 10/24/16 score 3.42

Available Opening: Yes

CMG Approval: Kelsey Sikkink

Department Manager Approval: *M. Schmitt*

Work Restrictions: N/A

Current Wage: 14.48 + 2.00 New Wage: \$14.48

Hire Date: 10/22/13

09/2011

HR Initials *JS*