



Transfer Request

Employee Name: Jose Trevino

Date: 4/13/16

Current Shift/Dept.: 3rd Sanitation

Shift Requesting: 1st Tumbler

Reason: Take care of father

Date of Requested Transfer: 5/2/16

Office Use Only

Attendance: Ok, improving

Work Performance: PR on 10/27/15 score 4.71

Available Opening: Yes

CMG Approval: Kelsey Sikkink

Department Manager Approval: M. Schumacher

Work Restrictions: N/A

Current Wage: 13.92 + 2.00 = 15.92 New Wage: \$13.92

Hire Date: 10/22/13

JS