

JOSE ROCHA

5280 GOSHAWK ST. BRIGHTON CO, 80601

720.934.1695 – JOSE.ROCHA0708@GMAIL.COM

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Warehouse Manager

Experienced leader in logistics with attention to detail - delivering quality results under pressure and showing effective performance in meeting deadlines - Resourceful with a hands-on approach - over 10 years' experience in inventory management - purchasing/procurement (Great Plains, Acumatica), supervisory responsibilities, vendor relations and facility management/maintenance - Emphasis on proper handling of hazardous and non-hazardous chemicals - shipping and receiving - reviewing and maintaining up to date safety data sheets - proper issuance and utilization of PPE - Experience in ERP implementation Great Plains and Acumatica - involved with training and developing SOP's for organizational use

EDUCATION & CERTIFICATIONS

Degree and concentration

Colorado Technical University - Westminster, CO
BSBA in Logistics and Supply Chain Management - 2013-2018

ARVADA HIGH SCHOOL - Arvada, CO
High School Diploma - 2000-2004

Training/Certifications: FEMA registered ERT emergency responder, first aid and CPR certified, respirator certified, forklift certified, held a class A CDL, IATA and DOT HazMat Certified

PROFESSIONAL PROFILE

- Managed daily inventory levels of over \$5 million
- Coordinated time-sensitive deliveries and shipments to ensure uninterrupted service to clients
- Daily interactions with vendors and suppliers to ensure timely service
- Developing SOP/JSA and led training for new employees
- Career growth through series of promotions; Op1 through Op3 and warehouse supervisor then into corporate position within supply chain
- Strong team building skills with ability to lead, train, and mentor high-performing teams
- Ability to work closely with upper management to align operational and organizational goals
- Part of the implementation team for Great Plains in oil and gas industry, later part of the implementation committee for Acumatica in the lighting and agriculture sector
- Directly supported the supply chain manager in a corporate setting; drafted weekly reports, tracked errors in freight, rail, and barge invoices
- Worked closely with internal and external AP departments to rectify invoice issues

- Experience drafting technical documents for internal and customer use

PROFESSIONAL EXPERIENCE

Urban-gro LLC.

Boulder, CO March 2017-Present

Warehouse Manager

Urban-gro is a leading systems integrator and agriculture technology firm focused on serving commercial cultivators around the world. As the Warehouse Manager in Lafayette, CO responsibilities include inventory management, facility maintenance, invoice tracking, supervising of 2-3 warehouse employees, shipping/receiving, PO's and liaison between accounting operations, and customer service – part of the HS&E committee, as well as part of the ERP implementation committee. Development of SOP and training on Acumatica, working closely with ERP firm to work out issues with the system.

Key Achievements:

- Sought out more competitive transportation rates for the purpose of lowering monthly shipping costs
- Involved in the implementation of an ERP system for the organization; including training and SOP development and ongoing bug fixes
- Increased order accuracy and decreased costs associated with rectifying mis-shipments by implementing QC procedures

Bayuad Enterprises Inc.

Boulder, CO Oct 2016-Mar 2017

Shipping and Transportation

Bayuad is a logistics contractor providing services to government agencies NOAA and NIST. Through receiving, tracking, and delivering processes the logistics team provides timely shipping and delivery services to various departments within NOAA and NIST. Maintaining a clean and organized facility.

Calfrac Well Services

Denver, CO Jan 2015-Oct 2015

Logistics Transactional Specialist

Calfrac is a hydraulic fracturing company that has been in business since 1999 and operates globally. In 2004, Platteville, Co was the first US district for Calfrac and has been in operation ever since. With over 1500 employees on three continents Calfrac is a leader in safety and quality. CFW(TSE)

Working directly under the U.S. supply chain manager responsibilities included tracking invoice errors and working closely with the AP department to resolve issues with vendors. Contacted freight, rail, and barge companies with invoice errors; verified that negotiated rates were being used and that credits and discounts were being applied correctly.

Key Achievements:

- Saved nearly half a million dollars in the first month of rectifying incorrect vendor invoices
- Developed a system for matching incorrect hard copy invoices with corresponding transaction on ERP tool (Great Plains)
- Decreased the number of incorrect or duplicate payment of invoices by 50%

Calfrac Well Services

Denver, CO Jan 2014-Jan 2015

Technical Programmer

Daily communication with district engineers to better understand the technical needs for frac and cement job completion. Created final draft programs from raw data sources and delivered them to district engineers for client approval.

Key Achievements:

- Worked closely with department manager to develop individual and team STOP goals; conducted follow-up meetings to review and measure progress
- Created a step by step procedure for successful completion of cement programs later used as a rough draft for the development of an official company procedure used throughout the organization
- Turnaround time was reduced from 72 hours to 24 hours for frac and cement programs; rate of error was also decreased from 10% to less than 5%

Calfrac Well Services

Platteville, CO Nov 2004-Jan 2014

Warehouse Supervisor

Inventory management, placing orders, forecasting immediate and long term material needs, coordinating 24/7 schedules and operations, facility maintenance and code inspections; reviewed applications and conducted interviews, conducted employee performance reviews and updated personnel files.

Key Achievements:

- Implemented procedures to accurately record inbound and outbound materials including district transfers reducing month-end variances to under 5%
- Improved on existing processes to load out materials faster, lowering the number of over-time hours per week
- Collaborated with middle and upper management to implement safety procedures and policy to foster a culture of safety; through training, proper PPE and safe behavior initiatives workplace reportable injuries were reduced to less than two per month
- Great Plains was introduced to my district and I was responsible for providing feedback; I was later involved in training other districts
- Coordinated time-sensitive inbound and outbound shipments on a regular basis, working closely with field supervisors, 3rd party transportation and suppliers to deliver quality customer service

SOFTWARE

- Microsoft Office (EXCEL, Word, PowerPoint, Outlook)
 - Great Plains/Microsoft Dynamics
 - Acumatica
 - Quickbooks

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