



CMG APPLICATION FOR EMPLOYMENT

APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS AND A BACKGROUND CHECK WILL BE COMPLETED

PLEASE COMPLETE PAGES 1-5 DATE 06/18/2015

Name Melendez Jorgelina
Last First Middle Maiden

Present address 2543 Cornelia Trail Unit B
Number Street
Woodbury MN 55125
City State Zip

Social Security No. 100 - 86 - 6301

Telephone (973) 851-1065 E-Mail fourbrowneyes@gmail.com

If under 18, please list age _____ Referred by HR 500

Position applied for (1) _____ and salary desired (2) <u>\$11.00</u> _____ <small>(Be specific)</small>	Shift available to work 1 st <input checked="" type="checkbox"/> _____ 2 nd _____ 3 rd _____
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How many hours can you work weekly? _____ Can you work nights? NO

Employment desired ___ FULL-TIME ONLY ___ PART-TIME ONLY FULL- OR PART-TIME

When available for work? 06/22/2015

Do you have responsibilities or commitments that will prevent you from meeting specified work schedules?
 No ___ Yes If so, please explain _____

Do you anticipate any absences from work on a regular basis?
 No ___ Yes If so, please explain _____

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing address)	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School	<u>Luis C. Gomez</u>	<u>Saraboga, Dom. Rep.</u>	<u>All</u>	<u>Diploma</u>
College	<u>Courtesy College</u>	<u>White Bear Lake, MN</u>	<u>In progress</u>	
Bus. or Trade School	<u>3300 Canterbury Ave N.</u>		<u>In progress</u>	
Professional School				

APPLICATION FOR EMPLOYMENT

DO YOU HAVE A DRIVER'S LICENSE? Yes ___ No

What is your means of transportation to work? Own a vehicle

Driver's license number N004174513910 State of issue _____

Operator Commercial (CDL) ___ Chauffeur ___

Expiration date 04/01/2017

Have you had any accidents during the past three years? ___ Yes No
If so, how many? _____

Have you had any moving violations during the past three years? ___ Yes No
If so, how many? _____

Please list two references other than relatives or previous employers.

Name Angela Mora Name Brigida Nunez

Position _____ Position _____

Company _____ Company _____

Address New Jersey Address New Jersey

Telephone (908) 461-8428 Telephone (973) 247-9202

APPLICATION FOR EMPLOYMENT

MILITARY

HAVE YOU EVER BEEN IN THE ARMED FORCES? Yes No

ARE YOU NOW A MEMBER OF THE RESERVE OR NATIONAL GUARD? Yes No

Branch _____ Specialty _____

Date Entered _____ Discharge Date _____

WORK EXPERIENCE

Please list your work experience for the past five years beginning with your most recent job held. If you were self-employed, give firm name. Attach additional sheets if necessary.

Name _____	Supervisor name _____	
Position _____	Employment dates	Pay or salary
Company _____	From	Start
Address _____	To	Final
Telephone (____) _____	Your last job title _____	
Reason for leaving (be specific) _____		
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company.		

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Name _____ Position _____ Company _____ Address _____ _____ Telephone (____) _____	Supervisor name _____	
	Employment dates	Pay or salary
	From	Start
	To	Final
		Your last job title _____
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List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company.		

Name _____ Position _____ Company _____ Address _____ _____ Telephone (____) _____	Supervisor name _____	
	Employment dates	Pay or salary
	From	Start
	To	Final
		Your last job title _____
Reason for leaving (be specific) _____		
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.		

May we contact your present employer? Yes No

Did you complete this application yourself Yes No

If not, who did? _____

**PLEASE READ CAREFULLY
APPLICATION FORM WAIVER**

In exchange for the consideration of my job application by Corporate Management Group, Inc.,

I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements and the like as they may exist from time to time, or other company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Corporate Management Group, Inc. (CMG), or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by an officer of CMG. Both the undersigned and CMG may end the employment relationship at any time, without specified notice or reason. If employed, I understand that CMG may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts will result in my disqualification from consideration for employment or, if discovered after I begin employment, will result in my termination. I hereby give CMG permission to contact schools, all previous employers (unless otherwise indicated), references and others and hereby release CMG from any liability as a result of such contact.

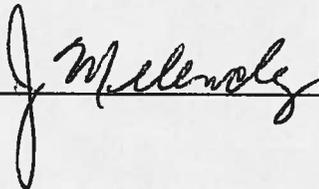
I understand that a comprehensive background check may be conducted to determine my eligibility for hire by CMG. This may include but is not limited to, investigations of criminal and/or conviction records, driving records and/or a drug screen test as required by clients, government regulations or by CMG policies.

I release CMG and other persons or entities from any claims that might be based on CMG's decision to conduct a background check.

I understand that, in connection with the routine processing of your employment application, CMG may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics and mode of living. Upon written request from me, CMG will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with CMG shall be probationary for a period of ninety (90) days and further that at any time during the probationary period or thereafter, my employment relationship with CMG is terminable at will for any reason by either party.

Signature of applicant



Date:

06/18/2015



THE UNIVERSITY OF CHICAGO

PH.D. THESIS

Author: [Faint text]

Title: [Faint text]

Department: [Faint text]

Year: [Faint text]

Advisor: [Faint text]

Committee: [Faint text]

Abstract: [Faint text]

1960

Applicant Name: Jorgelina Melendez

Date: 06-18-15.

Interviewer: Maly.

1. How did you hear about Corporate Management Group? Ad? Referral?

Indeed HRB 500

2. Is that a mobile / Cell phone or lan line? Do you accept test messages?

How about email?

973 851-1065.

3. (+/-) What are your pay expectations? (Make sure to explain our pay structure)

\$10.00 =

4. (+/-) What shift(s) do you prefer to work?

1st.

5. (+/-) Are you available to work weekends?

Yes.

6. (+/-) How do you plan to get to and from work?

Car.

7. (+/-) Tell me about what you did at (Pick a previous position listed on application)?

Was working deliveries.

• Why did you leave that position?

move to MN.

• If relevant - Why were you terminated?

8. (+/-) Have you ever made a mistake while at work?

How did you handle it?

9. (+/-) Has there been a time when there wasn't any or enough work to do at one of your previous positions?

What did you do?

10. (+/-) Do you currently have any limitations or restrictions that we should be aware when considering you for a position? If so, What? (It does not eliminate them from opportunity we want to make the right match)

None

11. Preparation 7

12. Comprehension 9

12-15-1912

Dear Mr. [Name]

I have received your letter of the 10th inst. regarding the matter of [Subject]. I am sorry that I cannot give you a more definite answer at this time, but I will do my best to [Action].

I am sure that you will understand the necessity of [Reason]. I will be glad to [Action] as soon as possible.

I am, Sir, very respectfully,
Your obedient servant,
[Name]

[Address]

[Address]

[Address]

[Address]

[Address]

[Address]

[Address]

Jorgelina Melendez
2543 Cornelia Trail Unit B, Woodbury, MN 55125
(973) 851-1065
fourbrowneyes@gmail.com

OBJECTIVE

I am a dedicated, loyal person who works hard. I work well with others, while also consistently on my own. I am seeking a position where I can develop and excel while giving my best to an employer.

SKILLS PROFILE

- Committed to quality in every task from personal interaction with co-workers and customers.
- Possess excellent interpersonal skills and have a strong commitment to customer service.
- Experienced in working with individuals of many backgrounds, cultures and age groups.
- Demonstrated ability as a supervisor with experience training and motivating employees.
- PC proficient.
- Strong organizational and project management skills. Excellent communicator, a good listener and a valued contributor.
- Visionary and goal oriented, inspires trust, cooperation and teamwork.

EMPLOYMENT HISTORY

Associate Employed 1999-2006
Adecco, Nutley, New Jersey

- Hired for catering services.
- Worked in the company's cafeteria.
- In site food deliveries.

Store Promotional Coordinator 2002-2005
Babies`R`Us, Paramus, New Jersey

- Operated cash register.
- Keep department in order, maintained shelves well stocked.
- Take care of customers.
- 2003 Promoted as Department Supervisor.
- Directly supervised up to seven employees including all responsibility for ongoing training.
- 2004 Promoted as Store Promotional Coordinator.
- Built partnerships with hospitals, pediatricians and child cares.
- Conduct Expectant Parents Seminars every week.
- Provide information regarding company policies and procedures.
- Conduct monthly Baby Fest Weekends.

EDUCATION

Youth and Young Adult Ministry Certificate 2010
Parish Life Ministry Certificate
College of Saint Elizabeth, Morristown, New Jersey

