



# EMPLOYEE PERFORMANCE EVALUATION

Name: Jorge Solis	Hire Date: 9/23/2025
Department: Flow wrap operator	Evaluation Period: 60 Days

Performance Evaluation	Excellent	Good	Fair	Poor	Comments
Job Knowledge			x		
Productivity/Work Quality		x			
Cooperation/Attitude		x			
Initiative			x		
Communication Skills/Work Relations			x		
Punctuality/Attendance		x			
Safety Compliance		x			

**Strengths** Jorge has a good attitude and his attendance is also good. Jorge is always on time and ready to start the day off.

**Areas for Improvement** I would like to see Jorge take more charge of the Flow wrap when the machine goes down get it back up and running fairly quick.

**Goals** I would like to see less downtime in the flow wrap. I would also like to see Jorge get better at change overs.

Employee Signature: Jorge Solis

Supervisor Signature: [Signature]

Date Completed: 11/14/25