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OBJECTIVE:

To apply my knowledge and experience to add value to the organization and reinforce the Areas under my responsibilities and control.

PROFESSIONAL EXPERIENCE

BI Incorporated.

10/2021- 07/2022

Electronic Monitoring

Inventory Coordinator Sr.

Manage and maintain Inventory parts accordingly.

Perform cycle counts and update the ERP system every day.

Ensures accurate and timely entry of Syteline transactions including raw material to maintain reliable inventory availability data.

Maintains inventory records and documentation retention according to company policy.

Resolves problems related to inventory transactions, part discrepancies and count accuracy.

Circle Graphics Inc. CO

11/2020 - 10/2021

Commercial large format digital printer

Material Receiving Insp. & Inventory Control

Receive and Inspect Raw Material

Maintain control of inventory levels in order to satisfy production orders in a timely manner.

Create RMA Return Material Authorization for defective materials

Perform cycle counts and update the SAP4 Hanna system every day.

Find differences and the root of the cause to correct problems in the handling of materials in the warehouse.

Support purchasing area in order to create Purchase Order for Grainger material

Carefree of Colorado CO

07/2018 - 05/2020

Awning Manufacturer

Production Scheduler

Manage and maintain Production Schedule accordingly.

Keep control of FG's in order to satisfy customer orders in a timely manner.

Control and improvement of packaging material for FG's.

Ensure timely and effectively the shipment of Same Day orders.

Assist the Master Planner with scheduling and problem solving.

Prescient Co Arvada CO

11/2016- 04/2018

Construction Industry

Outbound Yard Supervisor

Monitor and manage daily volume of FG's received from production.

Responsible for Inventories of FG and keep record for material damaged and replacements.

Supervise the delivery of material to the shipping area to load on trucks and keep records in accordance with the shipping list.

Control and improvement of warehouse design to identify areas of opportunity.

Assist with the training of new associates, including cross training of existing associates.

SMA Solar Technology Denver CO
German solar energy equipment supplier
Warehouse Data Entry

07/2016-08/2016

Incoming Data from receiving material in the right location for inventory purpose.
Print out order to delivery material to production using SAP Sys

Cali Resources de Mexico Tijuana, México
Recycling Company to service Manufacturer Companies
Warehouse and Operations Manager.

01/2011 –03/2014

Maintain Warehouse, Operation and Control of Recycled Material.
Maintain production Operation improving procedures to handle materials.
Review reports and verify operations procedures.
Maintenance and control of equipment and material control in order to keep running operation

Sanyo E & E Corp. Refrigerator Division Tijuana, Mexico
Company that manufactures consumer products with over 50 thousand employees worldwide.

10/2006 –07/2010

Material Manager

Working with 32 people to maximize all material control in order to keep 4 production lines running.
Reduced inventory cost from \$8.5 million to 4.5 in one year.
Implement a continuous flow system for incoming materials FIFO Project.
Improve control and deliveries schedule in order to expedite material from Local and foreign Vendors.
Responsible for Inventories wall to wall every 3 months in order to maintain 97% accuracy
JIT program to improve control for material reworked with other companies.
Had the opportunity to develop high potential individuals into key positions that add value to the organization.
Handled obsolete material and reduction cost from \$30k to \$15K per year using special use authorized by Corporate Eng.

Zodiac Aerospace Tijuana, Mexico
Company that manufactures aircraft interiors for final customers.

03/2006 –10/2006

Planner and Warehouse Controller parts

Maintain Data Integrity: Conducting physical and permanent Inventory using Royal IV Sys.
Maintain Production Line running according to weekly production plan.
Review daily production reports and verify lack of materials for production.

Douglas Furniture Inc. Tijuana, Mexico
Furniture manufacturing with headquarters in Redondo CA, USA.

11/2000 - 2/2006

Assistant Materials Manager

Supervised staff of 35, Responsible for maintaining Material and Warehouse Operation.
Implemented the supermarket concept "Kamban", which so far, represents 45% of spend in raw material purchases.
Implement a continuous flow system for incoming materials
Responsible for Inventories wall to wall every 6 months in order to maintain 98% accuracy.
Established a cost saving cycle count system.

Thomson Industries Co. Tijuana, México
Company that manufactures precision equipment for multiple purposes with New York, headquarters.
Planning and Material Controller.

04/1999 – 03/2000

Supervised staff of 5. Responsible for production plan and inventory control on SAP
Reduced inventory cost from 5.4 MDS to 2.3 MDS in 6 months.
Designed flow of material through warehouse, Production Plant and Finished Goods.
Implemented FIFO System and Cycle Counts for Raw Material.

Paragon Mabesa International, Tijuana, México

11/1996 – 03/1999

Company Mexican-American that manufactures diapers for the USA and Chicolastic brand for México.

Warehouse Manager.

Management staff of 45. Responsible for control of raw material until it becomes Finished Goods.

Established Lay out and Procedures for new facility growing from 3 production lines until 9 production lines.

Start-up for manufacturing plants and keep all supply chain management.

Responsible for inventories wall to wall every 6 months.

EDUCATION

BA, Business Aeronautical Administration

1983

Instituto Politecnico Nacional, IPN Mexico, D.F.

OTHER SKILLS

- Bilingual, English and Spanish
- Software: SAP Sys and SAP4 Hanna Sytiline MRP, Sys MRP; MAPPS System; Macola Sys. MRP; R IV Material Control. Excel, Word, Outlook, Internet
- Quality tools: ISO9002 Program; Kanban Project. CT-PAT Program, Kaizen Project. Cycle Counts, Warehouse Management, NEEC certification.