

JORDON BURDEN 119471

10180 QUIVAS ST., THORNTON, CO80260

H: 720 - 660 - 8297 , 720 - 231- 9100 | jordonburden15@gmail.com

PROFESSIONAL SUMMARY

Meticulous & hard working individual, excellent at juggling multiple tasks and working under pressure. Eager to learn new skills and expand my knowledge in all aspects in life.

SKILLS

Strong leadership skills Safety-conscious Hardworking Dependable and punctual Knowledge of blueprints and diagrams Team-oriented Knowledge of local plumbing codes , Materials preparation Inspection reviews Hardware evaluation Self-motivate.

WORK HISTORY

Scotts Contracting: Heavy Equipment Operator / Denver CO February 2019 - july 2019 Operated a 631-G ,627- H & K scrapers , Water tanker and compactor doing sub excavation dirt work.

USIC: Underground locate Technician / Henderson CO October 2018 - february 2019 Responsible for locating underground utility lines in adverse conditions.

Sundance fire protection: Installer/ Denver , co. - July 2018 - October 2018- In stall complete fire sprinkler systems from beginning to end.

Modular Interiors: Installer / Denver, Co. May 2018- July 2018 - Installer - Install complete offices from walls to cubicles.

SAFE INVESTMENT HOME INSPECTIONS, LLC: Sewer Drain Technician & Line Inspector | Lakewood, CO | February 2017 - May 2018 Executed quality service on various skills, including clean-outs, drains, toilets and manholes. Obtained required replacement parts and correctly estimated repair costs. Operated necessary equipment within manufacturer's safety and operation guidelines. Maintain working knowledge of the latest industry techniques, methods and equipment. Diagnosed and repaired plumbing components to include toilets, faucets and drains. Entered details such as payments, account information and call logs into the computer system.

Researched and updated all required materials needed for firm and partners. Created boardroom and courtroom multimedia presentations including video and text- sync'd depositions for enhanced understanding. Responded to customer requests via telephone and email. Supported Company owner with daily operational functions.

HOME DEPOT *Receiving Associate | Sterling, CO | July 2015 - September 2016*

Established long-term customer relationships through prompt and courteous service. Divided cargo received by account Number and intended location. Redirected shipments en route in response to customer requests. Picked products for specific routes according to pick sheets. Led warehouse improvement initiatives to advance operational efficiencies. Forecasted manpower requirements based on daily workload and company targets. Obtained 4 forklift certifications

STATE OF COLORADO *Facility Maintenance Worker & Unit Technician | Canon City , CO | April 2005 - July 2015* Responsible for wide variety of duties including, pipe fitting, painting, carpentry, electrical repair, installation, building repair. Followed company procedures to maintain work environment in a neat and orderly condition.

OWENS BROTHERS CONCRETE CO *Yard & Belt Drive Technician | Aurora, CO | February 2004* Maintained the yard and inventoried, put away and cleaned materials. Repaired yard vehicles and maintained warehouse tools. Operated and maintained the belt driven system, front end loader, and back hoe. Repaired wiring, plumbing, equipment, and machinery. Used precision measuring instruments, templates, and fixtures to measure dimensions of finished work pieces. Performed routine preventive maintenance to ensure that building systems operated efficiently. Supported technicians in equipment maintenance and repair. Communicated operational issues and changes to supervisor on regular basis.