

# Jordan Williams

## **Crew Member**

Saint Paul, MN

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## Work Experience

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### **Crew Member**

Chipotle

February 2018 to May 2018

Chipotle

- Ensured 100% clean supplies including cookware, dishes, and utensils
- Prepped food with ability to accurately cut ingredients according to specifications 20% faster than other staff
- Ensured supplies were consistently available, replenishing items as required in aid of cooks, and line prep crew members

### **General Laborer**

Boone Construction

October 2017 to February 2018

- Performed maintenance and construction work for a private construction company
- Handled routine repairs to building such as installing or repairing drywall, and painting
- Assisted other personnel as needed to maintain time standards

### **Business Custodian**

ABM Cleaning

August 2017 to August 2017

- Provided carpet cleaning, vacuuming, floor care, trash removal and restroom cleaning for a bank
- Removed all finger marks and smudges from vertical surfaces, including doors, door frames, and around light switches

### **Sales Associate**

Walmart

February 2017 to July 2017

- Assisted an average of 50 customers per day in finding or selecting items, and provided recommendations as needed
- Stocked, replenished, and organized inventory with accuracy and efficiency
- Assisted team members when necessary in handling cash registers, organizing inventory, labeling products, unloading merchandise, and cleaning up

## Education

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### **High School Diploma**

St. Paul - Saint Paul, MN  
June 2013

## Skills

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CASH (Less than 1 year), CASH REGISTER (Less than 1 year), GRINDERS (Less than 1 year), MS OFFICE (Less than 1 year)

## Additional Information

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### SKILLS & ABILITIES

MS Office, Money handling and cash register experience, Can lift up to 100lbs, Experience with most hand and power tools, Experience communicating and collaborating with a team, skilled in utilizing different kinds of knives, grinders, mixers, etc.