

Jordan Powers

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Willing to relocate: Anywhere

Work Experience

Employee

Premier Eurocase

January 2020 to May 2026

sit down forklift responsible

Amazon Manager

Amazon Warehouse | Denver, CO

January 2021 to November 2025

Responsible for tracking productions of associates, time, attendance etc. Certified in all areas of Warehouse including machinery. O.P.A.C, Cherry picker, Sit Down Fork, Wire Fork lift etc. Leadership skill and trainer skills.

Amazon Manager

Amazon Warehouse | Denver, CO

January 2019 to November 2025

Responsible for tracking productions of associates, time, attendance etc.

Certified in all areas of Warehouse including machinery. O.P.A.C, Cherry picker, Sit Down Fork, Wire Fork lift etc.

Leadership skill and trainer skills

Leasing Consultant

REAL ESTATE PERSONNEL | Denver, CO

July 2020 to August 2025

leasing responsible

Leasing Consultant

REAL ESTATE PERSONNEL | Denver, CO

July 2018 to August 2025

leasing

Warehouse Associate

Tesla | Denver, CO

March 2025 to June 2025

Warehouse associate

Administrative Assistant

Denver Housing Authority | Denver, CO

January 2017 to June 2025

All responsibility of an administrative assistant. Responsible for all residents and residents personal information. Certified in pardi system, Excel etc. Responsible for contacting health and medical authority for residents on behalf of their lively hood.

Cook/Prep

Sun pub | Boulder, CO
February 2025 to May 2025

Cook, took orders, served, cleaned grills, etc

Administrative Assistant

Denver Housing Authority | Denver, CO
January 2017 to June 2024

All responsibility of an administrative assistant.
Responsible for all residents and residents personal information.
Certified in pardy system, Excel etc
Responsible for contacting health and medical authority for residents on behalf of their lively hood.

Education

Finance (Associate's degree)

Cross purpose | Denver, CO
January 2023 to July 2023

Technical Business Administration (Associate's degree)

Clearfield County Career and Technology Center | Clearfield, UT
October 2013 to February 2016

High school diploma

Denver east highschool | Denver, CO
January 2008 to July 2012

Upper secondary education

Associate's degree

Business Administration (Associate's degree)

Skills

Forklift Time management Food management Janitorial experience Heavy lifting Business development Marketing Balance sheet reconciliation Assembly Technology sales Industrial equipment Restaurant experience Wireless sales MIG welding Writing skills B2C Financial Analysis Team management Food processing Carpentry On-call coverage Journal Entries Technical Proficiency Operations management CRM software ISO 9001 Product presentation Factory Warehouse experience Research Prospecting Stocking Supervising experience Databases Safety standards in production Food handling Manufacturing PeopleSoft Basic math Guest services Fragile goods transportation Mechanical engineering Industrial food slicers Hospitality Organizational skills Customer support Financial acumen Analysis skills Cashiering Order picking Warehouse management experience CAM programming High-volume production experience Math Straps Customer needs analysis Lifting equipment Fryers Productivity software Order entry POS systems Kitchen ovens Kitchen grills Food service Horticulture Host/hostess experience Commercial cleaning Computer literacy Logistics Inside sales Translation Climbing Forecasting Accounts Receivable Retail sales Portfolio Management Machining Cooking Dollies Administrative Experience Coordinate

measuring machine Fine dining experience Analytics Financial Planning Payroll Hand trucks Warehouse distribution Sit down forklift First aid Teamwork Construction Industrial cleaning Negotiation POS Order fulfillment Relationship selling Packing Salesforce Interpersonal skills Bartending Casual dining experience Leadership Retail warehouse experience Retail math Tax Experience Load securement Moving Food production Irrigation Outdoor work Maintenance Bakery Custodial experience LIHTC Groundskeeping Picking & packing Hand tools Restoration industry experience Auditing Attention to detail CRM system proficiency Teaching Manufacturing company experience Order shipping Residential cleaning Cherry picker Customer service Quality control Account management Crystal Reports Quality assurance Fabrication Presentation skills Greeting customers Adobe Acrobat ERP systems Packaging Customer communication Kitchen management RF scanner Restaurant management Retail marketing campaigns Cash handling General ledger reconciliation Management (10+ years) Accounting Management Manufacturing facility Business Analysis Computer skills Inventory control Micros POS GD&T Microsoft Word Account Reconciliation Shipping & receiving Records management 3PL Soldering Underwriting Cross-selling Recruiting CGMP Catering AI Clerical Experience Budgeting Food safety Order tracking Microsoft Outlook Event Planning Financial Report Writing Financial Modeling Mobile devices Materials handling First Aid Certification QuickBooks Material handling equipment operation Office Management Food service management Food safety management Section 8 Reach truck Data entry Product demos Driving Microsoft Powerpoint Closing sales Typing Sales negotiation Financial auditing Yardi Sales Training & development Landscaping Manual handling Housekeeping management Data management Safe lifting practices Technical troubleshooting support Food preparation CNC Numeracy Financial Services Pricing Communication skills Chainsaw Carrying Load & unload Human Resources Credit Analysis Warehouse sorting General Ledger Accounting Car wash Restoration Adaptability

Languages

English

Certifications and Licenses

First Aid Certification

Flagger Certification

January 2023 to January 2026

Property & Casualty License

May 2023

Certified casualty insurance

May 2023

Hazardous Waste Operations & Emergency Response Training

Pallet Jack Certification

Forklift Certification

ServSafe

Driver's License

Food Safety Certification

TIPS

Food Handler Certification

Non-CDL Class C

MCP

Additional Information

Authorized to work in the US for any employer