

Joni Jones

Customer Service Rep

Brighton, CO 80602

jonimarie549@gmail.com

720-232-0045

Work Experience

Customer Service Rep

King Soopers (Kroger) Marketplace - Brighton, CO

September 2018 to March 2019

Click-List

- Customer Service
- Maintain high level of accuracy and efficiency for orders processed
- Packaging/ Load orders
- Deli/ Cashier

Shipping Coordinator / Food Distributor

Jensen Foods - Brighton, CO

March 2014 to September 2018

Responsible for preparing product lines prior to production run

- Ensure Quality Control standards are met throughout the production process
- Prepare product for shipping, complete and input required documentation

Package Handler

United Parcel Service - Commerce City, CO

June 2009 to April 2014

Load/Unload freight

- Sort packages according to city codes

Personal Care Assistant

All State Home Health - Englewood, CO

March 2005 to October 2008

Assisted the elderly with their everyday needs, such as medo reminders, mild cleaning, Laundry along with just being a dependable friendly face they can trust.

Education

Empire Cosmetology School - Thornton, CO