

# Jonathan Vega Ruiz

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**OBJECTIVES:** I am seeking a challenging position in a company that will utilize my technical, critical-thinking skills and provide an opportunity for professional growth. I would provide efficient and satisfactory work for the company and help staff with all of their needs.

## SKILLS

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- Networking troubleshooting
- Experience installing and troubleshooting issues with PC hardware and software including, Windows 7, Word, Excel, Outlook, Windows Server 2008, Windows 2012.
- Understanding of operating systems, business applications, printing systems, and network systems
- Interpersonal skills such as telephone skills, communication skills, active listening and customer-care
- Ability to multi-task and adapt to changes quickly
- Understanding of support tools, techniques, and how technology is used to provide IT services
- Self-motivated with the ability to work in a fast moving environment
- Comptia A+ Certified

## EDUCATION

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2018

University

Robert

Morris

*Currently enrolled at Robert Morris University*

*Chicago, Illinois*

*Completing Bachelor's in Computer Network.*

2015

Phoenix

University

Of



*Manager:*  
Rick Fletcher  
(630) 797 - 4900

July 2009 - August 2012  
**T&T Consulting & Engineering**  
*Position: Company Supervisor*  
*Roselle, Illinois*

*Responsibilities:*

- Trouble shoot the companies equipment and network, make changes to the company's website and update information such as new products, new images, logos, and videos
- Read and understand blueprints
- Machine parts according to blueprints and/or according to engineer specifications
- Operate Bridgeport milling machine, lathe, and surface grinding machine
- Travel to job sites and resolve problems on site professionally and efficiently
- Follow safety rules at all times
- Coach and train staff to follow procedures and safety rules
- Assign a task to a team or to single employee and ensure task is understood and will be completed in timely manner
- Responsible for payroll, manage company and employee expenses when working out of town and or at job sites
- Manage Payroll using spreadsheets as well as crating invoice
- Travel out of town and if requested out of the country, perform every task requested by client at job sites and resolve any kind of problem at job site promptly and accurately

*Manager:*  
Tomas Tassy  
(847) 414-4035

## **REFERENCES**

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- References are available upon request

Dr. Damian Singh  
(847) 668-6824

Amber Dumbar  
(312) 231-0392

Dr. Jay Basra  
(630) 460-2576

Tomas Tassy  
(847) 414-4035