

# JONATHAN FLORES

Warehouse associate

## CONTACT

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## EDUCATION

### SAN BERNARDINO VALLEY COLLEGE

*San Bernardino, CA*

*Completed coursework towards  
A.A. Administration of Justice (Dec  
2009)*

### SAN BERNARDINO ADULT SCHOOL

*San Bernardino, CA*

*High School Diploma (Jun 2008)*

## ADDITIONAL SKILLS

Communication  
Ability to Work Under Pressure  
Leadership  
Critical thinking  
Adaptability  
Problem solving  
Basic PC Skills  
Email / Data Entry

## CAREER OBJECTIVE

Results-oriented professional with proven critical thinking, leadership, and teamwork skills. Aiming to leverage my abilities to successfully fill the Warehouse associate role at your company. Frequently praised as hard-working by my peers, I can be relied upon to help your company achieve its goals.

## PROFESSIONAL EXPERIENCE

### PICK LEAD

*Amazon, Redlands, CA / Jun 2017 – Feb 2019*

- Set up work staffing board and picker assignment prior to start of shift. I would gameplan to set the team up for success by assigning the associates in a position to excel individually in safety, quality and productivity. I engaged with associates, keeping them motivated, and morale high with a buy in mentality. Lead Stand up for any announcement and lead meetings discussing associate barriers and process improvements for operations and customer experience. Meet up quarterly with leadership for staffing balance and adjustments. Delegate Pick flow and making sure customers orders are being picked out within a timely manner. The ability to tell when something is wrong or is likely to go wrong. And have the ability to solve the problem. Providing guidance and direction to associates, including setting performance standards and monitoring performance.

### SHIPPING CLERK

*Amazon, San Bernardino, CA / Oct 2012 – Jun 2017*

- Streamlined communication between yard drivers, guards, IB, OB and Non-Inventory teams to reduce truck gate delays from an average >15 minutes down to an average below 10 minutes. Examine contents and compare with records such as manifests, invoices, or orders, to verify accuracy of incoming or outgoing shipment. Prepares documents; such as work orders, bills of lading, or shipping orders, to route materials. Record shipment data; such as weight, charges, space availability, damages, or discrepancies for reporting, accounting, or record-keeping purposes. Contact carrier representatives to issue and make arrangements. Identified process gaps and resolved 500+ cases and trouble tickets that hindered customer experience. Help manage workflow to reach group rates and meet critical pull time. Coordinate trailers to corresponding dock doors and cross docks. Ensure that all safety measures and precautions are in place and being used

regarding the docks and trailers. Manage a team of specialists who control yard accuracy, audits, trailer utilization, and safety regulations within the FC and yard.

### **FULLFILLMENT ASSOCIATE**

*Metro Auto Parts , San Bernardino , CA / Mar 2010 – Oct 2012*

- Picked, prepared, and packed correct type and number of items based on customer orders. Scanned, loaded, and dispatched all customer orders to their designated locations. Received, inspected, and stored warehouse items and supplies, in an organized manner. Cleaned, tidied, and organized job site after completion of shift. Executed all assigned tasks safely and ensured security of the warehouse. Operated and maintained cherry picker, forklift, pallet jack and lift trucks.

### **ORDER PICKER**

*Medline Inc , San Bernardino , CA / Jul 2007 – Dec 2009*

- Operated cherry picker to pick client-specific orders and used RF scanner to scan them. Prepared, labeled, and stacked customer orders on pallets for delivery. Checked and matched warehouse orders to their designated delivery sites. Used and maintained various warehouse machines and vehicles, efficiently. Counted, stocked and maintained warehouse inventories, properly and carefully. Cleaned work-site, organized supplies and maintained warehouse premises.