

**Jon Klingensmith**  
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Work:

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- Oct, 2020 to June, 2022      **Quality Bicycle Products**  
ICVIC – Increased efficiency by adjusting work queues, slot sizes, and quantities. Suggested multiple process improvement measures that were successfully implemented. Expert in High Jump and proficient in SAP warehouse management systems.
- Sept, 2019 to Jan, 2020      **Abundant Foods**  
Warehouse Manager responsible for all shipping and receiving. Implemented online access to records. Ensured all inventory received was documented, accounted for, and properly arranged to streamline production. Oversaw production in one of three areas.
- July, 2018 to June, 2019      **Charlotte’s Web**  
Production Supervisor (Jan 2019-Jun 2019) of finished CBD product. Led a team of eight to twelve to meet production needs while upholding proper GMP and GDP regulations.  
Quality Assurance Associate (Jul 2018-Jan 2019) responsible for training, lab inspections, batch record review, deviation reports, and final product inspection.
- Nov, 2016 to June, 2018      **Upsher-Smith**  
Technician II (Jun 2017-Jun 2018) on powder-fill bottle production line. Responsible for line set-up and breakdown of four individual machines. Operated automated systems to meet production goals.  
Technician I (Nov 2016-Jun 2017) produced pharmaceutical tablets, including controlled substances. Responsible for accurate documentation including batch records and labor logs. Class four clean room environment.
- May, 2006 to Aug, 2016      **Applewood Golf Course**  
Golf Shop Assistant and Golf Instructor. Organized and promoted tournaments, set tee times, checked in golfers, managed sales. Instructed players of varying levels in private and group settings.

Education:

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- 2007 to 2012      Colorado Christian University (CCU)  
Major: Business Administration; Minor: Accounting  
Scholarships: Academic and Golf  
2009, NCCAA - National Men’s Golf Champion  
Various college institutions; completed 126 hours college credit.