

# Erik Johnson

## Lead Warehouse/clerk. Over seeing five individuals - Leanin Tree of Western Art

Boulder, CO

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Proven innovative and versatile professional with excellent warehouse, and administrative skills, with a history of working alongside a diverse team of individuals and internal services to meet the needs of the organization and community; Specializes in creative problem solving, effective communication, and collaboration to continually improve processes and procedures to ensure established goals and objectives are met to maintain outstanding quality assurance, and guarantee desired results.

### WORK EXPERIENCE

#### Lead Warehouse/clerk. Over seeing five individuals

Leanin Tree of Western Art - Boulder, CO - 2012 to Present

- Lead Warehouse/clerk. Over seeing five individuals, and working along side four other departments.
  - Supplying all departments with materials; handling all in bound out bound materials. Taking inventory and backing up all personnel with material transfers.
  - Keeping up with SAP computer system, using Power Point, Word, and excel on a daily bases.
- Also attending Front Range Community College full time.

#### Recycle Tec Manager

SBM Site Services, LLC - Broomfield, CO - August 2008 to March 2010

Managing one of five departments and coordinating all outbound material.

- Provided recycling services for pharmaceutical industry ensuring compliance with security and industry standards.
- Operated industrial equipment to prepare materials for appropriate recycle.
- Scheduled pick-up and disposal with cooperative trucking and shipping companies of wide assortment of discarded materials produced through pharmaceutical manufacturing and office operations.
- Satisfied reporting and documentation requirements.
- Promoted to last-standing position within three months of employment.

#### Landscape Foreman

Colorado's Landscaping Company - Avon, CO - May 2007 to August 2007

Secondary foreman providing implementation and oversight of projects.

- Project management to ensure timely execution and delivery of services.
- Responsible for product orders and delivery to meet project specifications.

#### Landscape Foreman

Omni Golf Club - Broomfield, CO - May 2006 to August 2006

Mowed and trimmed golf course to meet prescribed operational standards, utilizing riding mowers, power edger and string mowers.

- Implemented general landscaping responsibilities including irrigation, edging, laying rock, planting and removing trees and shrubs.

#### Landscape Manager

Burlington Neighborhood, LLC - Longmont, CO - August 2005 to November 2005

Provided landscape management services for Prospect Home development including ordering supplies, scheduling and project oversight to meet deadlines and project goals.

- Supervised landscape staff to accomplish landscaping objectives.
- Operated landscape equipment including bobcat, tractor and water truck.
- Implemented general landscaping duties including irrigation, planting and removal of trees, shrubs and sod, etc.; constructed fencing and other projects as requested.

### **Landscaper**

Yardcare - Superior, CO - June 2005 to August 2005

Residential mowing to satisfy customer contract requirements.

- Operated landscape equipment including power edger and mowers, aerators and string mowers.
- Implemented general landscaping responsibilities including, trimming bushes and trees, fertilizing, yard and garden maintenance and clean-up.

### EDUCATION

#### **Associate's in Business**

Front Range Community College-Westminster - Westminster, CO

August 2011 to Present

### ADDITIONAL INFORMATION

I thoroughly enjoy physically demanding work.