

John Sullivan
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OBJECTIVE

To obtain a rewarding position that fully utilizes my experience and abilities

KEY QUALIFICATIONS

- CDL Class A Tractor-Trailer license
- Extensive experience as a dedicated distribution truck driver transporting refrigerated goods
- Maintain high energy level and possess strong stamina for lifting heavy loads and working long hours in inclement weather conditions
- Upbeat, flexible individual who enjoys change and new initiatives
- Ability to manage multiple tasks at once, at a store manager level
- Establishing positive rapport and work associations with individuals representing diverse interests, values, needs and goals
- Able to process new concepts and apply said concepts in a business environment quickly and efficiently
- Inventory control and cash management

RELEVANT SKILLS

Semi Truck Driver

Tractor-Trailer for 14 years. Have driven 48 foot, 53 foot trailer and can easily back into tight docks for unloading.

Independent Contract Messenger:

Responsible for delivery of business correspondence, packages and various other items to businesses around the Twin City metropolitan area.

Store Management/Operations:

1st Assistant Manager at a major restaurant outlet in Uptown Minneapolis. Responsible for all store operations and coordination of labor assets.

Financial Documentation and Reporting:

Responsible for all end of day financial reporting using Microsoft Excel spreadsheet.

Point Of Sale Computer System Utilization:

Proficient with Point of Sale system operations.

Training Coordination:

Proficient in training new and current employees in state of the art Point of Sales Systems and overall restaurant operations.

Customer Service:

Experienced with all aspects of customer service, from retail to sales.

EMPLOYMENT

Nestle Corporation, Fridley, MN, Jersey City, NJ Semi Truck Delivery Driver, 4/2005 - Present

Operate Tractor-Trailer to transport various frozen products for designated route. Provide prompt and courteous service to customers. Unload product at delivery site using a power and manual pallet jack. Complete driver daily log. Daily truck safety pre-check .

Honeywell, Golden Valley, MN Assembly Worker, 7/2004 – 4/2005

Responsible for the assembly of thermostat covers and filters for Air Cleaner assembly.

McDonald's Corporation Minneapolis, MN Swing Manager, 8/2003 – 7/2004

Oversee all aspects of store operations from employee responsibility delegation to store financial reporting of sales from operations as well of labor control and food costs.

Quicksilver Courier Service, Little Canada, MN Messenger, 9/2002 – 6/2003

Responsible for all aspects of delivery of packages, business correspondence and medical supplies.

L.D. Foods Inc. (McDonald's), Minneapolis, MN First Assistant Store Manager, 1999 - 2002

Responsible for all aspects of store operations from employee responsibility delegation to store financial reporting of sales from operations. Back up responsibilities to Payroll release and Crew schedule.

Cub Foods, Edina, MN Produce Quality Specialist, 1997 - 1999

Responsible for inspection of produce quality. Maintained inventory produce levels through order forecasting.

L.D. Foods (McDonald's), Minneapolis, MN Cashier/Crew Trainer, 1992 - 1995

Trained new employees on operations. Basic cashier experience and production and assembly evaluation info reports feedback.

EDUCATION

Southwest High School, Minneapolis, MN H.S., Required Coursework, 1999

GPA: 3.5

Normandale Community College, Bloomington, MN Working on Associates Degree

References available upon request