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Operations Manager - Manufacturing Manager – Supply Chain Manager

SUMMARY - Highly qualified and trained, encompassing 10+ years of experience in Inventory Control, Material Control/ Management, Supply Chain Management, Logistics Management, Production Control, GMP and Project Management. APICS Member. Proven record of successfully implementing inventory management programs and processes.

- Experienced with capacity planning, cycle counting, financial analysis contract/vendor negotiations, Lean Manufacturing and logistics
- Experienced in offshore manufacturing, project management and operations coordination
- Reduced costs through continuous improvement and equipment utilization/automation
- Skilled manager of WIP control and inventory, both domestically and internationally
- Maintained product releases, worldwide distribution, while maintaining low production costs and Just in Time inventory levels
- Established and coordinated vendor evaluation reporting system of both cost and performance metrics
- Managed worldwide manufacturing and distribution vendors (US, Europe & Asia)
- Negotiated contracts for all aspects of manufacturing and distribution services .
- Implemented an inventory tracking database

SPECIALIZED SKILLS AND KNOWLEDGE:

- Proficient in the use of various inventory management systems including:
 - o ASK ManMan, MINX, COSMOS, SAP and Praxa
 - o Knowledge of MRP, ISO9000 and ROI process and policies
 - o Experienced with Microsoft Office, Excel, Word and Lotus Notes.

PROFESSIONAL HISTORY:

Supply Chain Manager, Philips HealthCare, Andover, MA 2006 – Present

- Responsible for management of outsourced production operations in Asia, Europe and North America and full responsibility for the design and delivery of all supply chains and production
- Align PTS (US) & Motiva (Europe) approved AOP with Custom built Demand Plan
- Provide forecast to our suppliers and maintain communication on changes
- Responsible for creating Requisitions and obtaining required management approvals
- Release PO's. to Contract Manufacturers & Part Distributors, (Jabil, SCI, NCIT, A&D, Flextronics, Philips Medical)
- Expedite supplier deliveries
- Monitor and resolve past due orders
- Escalation to Operations Manager (serious/revenue generating issues)
- Maintain accurate availability dates reflecting Finished Goods inventory for both North American & European Distributions Centers
- Perform inventory related purchases as needed (expedite, rework, etc.)
- Monitor and close aging PO's
- Working with Q&R to provide performance data on responsiveness and delivery scoring to the Supplier Management process
- Provide input for contracts (volume, forecast flexibility, etc.)
- Responsible for Inventory Data Entry into the SAP system (PTS only)

- Responsible for all logistics shipments to/ from Contract Manufacturers (Ocean, Air, & Ground shipments worldwide).
- Coordinate Device availability with Operations & Sales for both PTS & Motiva product lines
- Participate in internal & FDA audits
- Coordinate onsite Q&R Supplier Audits
- Develops new supply sources where vendors and suppliers are inadequate or new device requirements
- Acquires quotations, examines bids and makes awards for purchased parts, assemblies, and services
- Manage supplier base to ensure that products are purchased at negotiated contract pricing, meet specific FDA quality parameters
- Responsible for planning and procurement of medical & non-medical use products

Senior Buyer/Planner, Fresenius Medical Care, Lexington, MA 2003 – 2006

- Responsible for planning and procurement of medical use products
- Manage supplier base to ensure that products are purchased at negotiated contract pricing, meet specific FDA quality parameters
- Developed and implemented a vendor report card program
- Qualify new products and perform market trend analyses
- Negotiated pricing for all inventory & non inventory clinic product

Inventory Manager, Network Services, Genuity, Inc., Burlington, MA 2000 – 2001

- Managed the development, design and implementation of a network components inventory system database. This system was created to measure the network's capacity and all of the elements associated with the network's infrastructure relative to Genuity service offerings
- Implemented a standardized inventory process, allowing for a more timely and accurate reporting of available inventory
- Led a three-person team, responsible for managing and reporting network availability.

Multiple Positions, Sybase Inc., Concord, MA 1995 - 2000

Product Release Manager, 1998 - 2000

- Managed product release team, including worldwide vendors
- Negotiated and managed vendor relationships for \$10M of annual material purchases
- Led cross-functional supplier and material standardization initiatives
- Managed, planned and coordinated all product releases worldwide
- Provided detailed release schedule reports to management
- Coordinated all product releases with Creative Services, Product Manager, Marketing and Sales departments. Coordinated vendor website shareware functions
- Reviewed on-site quarterly vendor performance
- Implemented Supply Chain Management & Lean Manufacturing principles for cost reductions with print vendors
- Implemented strategic alliances and achieved established business goals.

Supervisor, Materials & Logistics Planning Group, 1995 - 1998

- Planned and coordinated worldwide manufacturing and distribution for all new software product releases
- Designed and implemented new Bill of Materials procedure with all manufacturing vendors, used worldwide

EDUCATION & TRAINING:

- Company-sponsored courses:
 - o MRP & Inventory Control, Interaction Management, Total Quality Management, Supply Chain Management, Lean Manufacturing Project Management and Time Management

MILITARY EXPERIENCE:

- Honorable Discharge, United States Air Force