

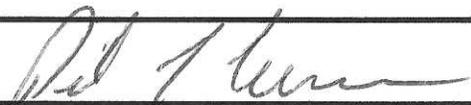
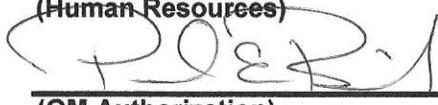
## PAYROLL CHANGE REPORT

Today's Date: <u>2/1/2020</u>	Effective Date: <u>2/16/2020</u>
Hire Date: <u>8/16/2019</u>	Hours Worked: <u>6 Months</u>
Employee's Name: <u>John Keeton- 2nd Shift</u>	
Department: <u>Shipping and Receiving- Dock Worker</u>	

CHANGE (S)		FROM	TO
X	Rate	\$15.25	\$15.75
	Shift Differential	\$0.50	\$0.50
	Total	\$15.75	\$16.25

REASON (S) FOR THE CHANGE (S)							
Seniority Increase (Circle One)	3 Month	6 Month	1 Year	18 Month	2 Year	Annual	
Merit Increase							
Other-Job Transfer/Promotion Increase							

ADDITIONAL COMMENTS
Two Unexcused Absences

Authorized by: <u></u> (Department Manager)	Date: <u>1-29-20</u>
Guideline verified: <u>Lou Kaiser</u> (Human Resources)	Date: <u>1-29-2020</u>
<u></u> (GM Authorization)	Date: <u>1/31/20</u>

CMG  
2-18

Sent  
1-31  
paylocity