PAYROLL CHANGE REPORT

Today's Date: 5/6/2021 **Effective Date:** 5/2/2021

Hire Date: 5/4/2020 **Hours Worked:** 1 Year

Employee's Name: John Hansen- 1st Shift

Department: Patty Operator

	CHANGE (S)	FROM	TO
X	Rate	$13.35	$14.35
	Shift Differential		
	Total	**$13.35**	**$14.35**

REASON (S) FOR THE CHANGE (S)							
	Seniority Increase (Circle One)	3 Month	6 Month	1 Year	18 Month	2 Year	Annual
	Merit Increase						
	Other-Job Transfer/Promotion Increase-						

ADDITIONAL COMMENTS

2 Unexcused Absences

Authorized by: _____ **Date:** 5-6-21
(Department Manager)

Guideline verified: Lori Lauser **Date:** 5-6-2021
(Human Resources)

_____ **Date:** 5/6/21
(GM Authorization)

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