

PAYROLL CHANGE REPORT

Today's Date: <u>4/1/2023</u>	Effective Date: <u>4/30/2023</u>
Hire Date: <u>10/24/2022</u>	Hours Worked: <u>6 Month</u>
Employee's Name: <u>John Atee</u>	
Department: <u>Sanitation</u>	

CHANGE (S)		FROM	TO
X	Rate	\$15.75	\$16.25
	Shift Differential	\$1.50	\$1.50
	Total	\$17.25	\$17.75

REASON (S) FOR THE CHANGE (S)							
Seniority Increase (Circle One)	60 Day	6 Month	1 Year	18 Month	2 Year	Annual	
Merit Increase							
Other-Job Transfer/Promotion Increase							

ADDITIONAL COMMENTS
Zero unexcused absences

Authorized by: _____ (Department Manager)	Date: <u>4-1-23</u>
Guideline verified: <u>Lauri Laurson</u> (Human Resources)	Date: <u>4-1-23</u>
<u>[Signature]</u> (Plant Manager)	Date: <u>4-1-23</u>

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