

PAYROLL CHANGE REPORT

Today's Date: <u>12/1/2022</u>	Effective Date: <u>12/25/2022</u>
Hire Date: <u>10/25/2022</u>	Hours Worked: <u>60 Days</u>
Employee's Name: <u>John Atee</u>	
Department: <u>Sanitation</u>	

	CHANGE (S)	FROM	TO
X	Rate	\$14.50	\$15.25 <i>15.75</i>
	Shift Differential	\$1.50	\$1.50
	Total	\$16.00	\$16.75 <i>17.25</i>

REASON (S) FOR THE CHANGE (S)							
	Seniority Increase (Circle One)	60 Day	6 Month	1 Year	18 Month	2 Year	Annual
	Merit Increase						
	Other-Job Transfer/Promotion Increase						

ADDITIONAL COMMENTS
No unexcused absences

Authorized by: _____ (Department Manager)	Date: <u>12-1-22</u>
Guideline verified: <u>Lou Kaiser</u> (Human Resources)	Date: <u>12-1-22</u>
<u>[Signature]</u> (Plant Manager)	Date: <u>12-1-22</u>

CMG
12-27 PL
12-12