

Joeyann Pena

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Work Experience

Cook

Taco Bell - Colorado Springs, CO

May 2019 to December 2020

- Followed procedures for safe food preparation, assembly, and presentation
- Provided accurate product information
- Maintained and followed working knowledge of restaurant's policies and procedures

Assembler

MP Global Products - Norfolk, NE

December 2016 to May 2018

- Provided accurate, valid and complete information by using the proper methods/tools
- Met personal/team production targets
- Followed communication procedures, guidelines and policies

Cook/Carhop

Sonic Drive Inn - Colorado Springs, CO

May 2011 to January 2012

- Maintained high standards of customer service during high-volume, fast-paced operations
- Handled currency and credit transactions quickly and accurately

Education

Certification

IntelliTec College - Colorado Springs, CO

October 2020 to September 2021

Medical Assisting Clinical Aspects

College and Career Readiness

Skills

- Kitchen Experience
- Food Preparation
- Cooking
- Meal Preparation
- Caregiving

- Laundry
- Food Service