



Transfer Request

Employee Name: Joel DeLaCruz

Date: 7/9/2019

Current Shift/Dept.: 2nd Hormel

Shift Requesting: 1st South

Reason: Transportation issues

Date of Requested Transfer: 7/29/19

Office Use Only

Attendance: Good

Work Performance: 3.87 (90 Day) 9/13/18

Available Opening: _____

CMG Approval: Kelsey Sikkink

Department Manager Approval: M Schumacher

Work Restrictions: N/A

Current Wage: \$11.00 New Wage: No pay change

Hire Date: 6/25/2019

09/2011

HR Initials KG for LC