



~~Entered in eP on 9/11/12~~

Reichel Foods, Inc.

Employee Warning Notice

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Employee Information

Date: 9/10/2012
Employee Name: Joe Raygor
Job Title: Warehouse (DC)
Manager/Supervisor: Jay Janssen / Gary Lonergan

Type of Warning

Verbal Warning
Written Warning
Final Warning

Type of Offense

Tardiness/Leaving Early
Absenteeism
Violation of Company Policies
Substandard Work
Violation of Safety Rules
Rudeness to Customers/Coworkers
Other

Details

Description of Incident (Describe incident and list the date, time, and any witnesses present)
Built an order that was to be built as caramel and ranch, however, the order was built with only caramel.

Plan for Improvement:
We are going to do retraining in our new procedures to assure the checks put in place are adhered to.

Consequences of Further Infractions:
Further warnings up to termination

Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

Employee Signature: Joe Raygor Date: 9-11-12
Manager/Supervisor: Jay Janssen Date: 9-11-12
Witness Signature (if employee understands warning but refuses to sign): Jay Janssen Date: 9/11/12

JOB TICKET INFORMATION

Reichel Foods, Inc.

RF JT#	055172
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Customer	Customer PO #	Pickup (Ship) Date	Delivery Date
Russ Davis Wadena MN 56482	376300	9/10/2012 Monday	9/10/2012 Monday
			Truck
			PICK UP

Product #	Description	SBD	Picker	Chkd By	Quantity	# Of Trays	Unit Price
1-4100-12	Apple&Carm 12ct	10/7/2012	<i>ML</i>	<i>JR</i>	90 Cases	1080	8.52
1-4104-12	Carrots&Ran12ct	10/12/2012	<i>ML</i>	<i>JR</i>	80 Cases	960	8.52
<div style="position: absolute; top: 10%; left: 10%; font-size: 2em; font-weight: bold;"> <p>E-170</p> <p>10-07, 103 ML <i>AR</i></p> <p>220983</p> <p>10-1967 ML <i>AR</i></p> </div> <div style="position: absolute; top: 40%; left: 50%; font-size: 3em; font-weight: bold; transform: translate(-50%, -50%);"> <p>10-?</p> <p>CARAMEL</p> </div> <div style="position: absolute; top: 70%; left: 60%; font-size: 4em; font-weight: bold;"> <p>0</p> </div>							

Reference #:	<u>055172</u>	Total Quantity	<u>170</u>	<u>2040</u>	1,448.40
Master #:	<u>53,312</u>	Total Weight	<u>520.20</u>	Frts	0.00
				Net	1,448.40

DO NOT FREEZE! Maintain truck 36-38 °F
 Produce of USA, Chile, or Mexico
 Truck Seal #
 Pallets In / Pallets Out

 Loader Initial