

Jevon Devan

Denver, CO

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(720) 224-6390

- Hardworking HVAC professional offering proven history in managing residential, commercial and industrial HVAC needs with skillful and efficient repairs. Adept at testing and inspecting systems to isolate faults and implement repair plans. Effectively align systems to meet manufacturer specifications and maximize performance.
- Committed Warehouse leader accustomed to managing shipping & receiving operations in high volume warehouse environments. Organized approach to monitoring materials movements with focus on safety and productivity. Performance oriented team player with good multitasking abilities.

Work Experience

Warehouse Worker

Pet Food 'n More - Denver, CO

April 2018 to August 2019

- Loaded, unloaded and moved material to and from storage and production areas.
- Used hand-held devices and computers to record and monitor inventory levels and completed audits to uncover and address inaccuracies.
- Kept warehouse clean and organized to maximize team efficiency and productivity.
- Maintained strong vendor connections at all stages, including arranging pricing and delivery structures and managing specific shipment or paperwork concerns.
- Kept all documentation and records accurate and up-to-date with latest data to prevent errors in processing or delivery.
- Effectively operated pallet jacks and rider equipment to receive and transport items from various warehouse locations.
- Prepared orders for shipment by systematically picking, packing and labeling merchandise.

HVAC Technician

Mallards HVAC - Denver, CO

April 2012 to December 2018

- Repaired and replaced motors, bearings and belts.
- Performed troubleshooting on HVAC systems to determine root cause of issues.
- Programmed computerized energy management systems and verified proper functionality.
- Read blueprints, wiring diagrams, piping schemes and engineering specifications to diagnosed and repair units.

Education

High School Diploma

Montbello High School - Denver, CO

May 2011

Skills

- Shipping and Receiving
- Forklift Operation
- Assembly and Production
- Order Picking and Processing
- Packaging
- Loading and unloading
- Forklift Operations
- HVAC installation and Maintenance
- Technical troubleshooting
- Quality control analysis
- Customer Service
- Problem resolution
- Order Picker
- Pallet Jack