

Jesus Flores

(347) 455 6535 | jflores23456@gmail.com

Profile

Reliable, organized, driven Digital Design student seeking to broaden experience in related fields. Fluent in English and Spanish.

Skills

HTML 5 & CSS - Adobe Photoshop - Adobe Illustrator - Adobe PremierePro - Visual Studio Code - Sublime Text

Experience

February 2022 - June 2023

Part Time Leasing Agent | Eberhart Brothers LLP | Manhattan, NY

- Showing vacant apartments and informing future tenants of amenities
- Setting up appointments on Microsoft Outlook and making notes of tenant's issues
- Facilitated seamless communication between departments to resolve tenant complaints

October 2019 - February 2022

Sales Associate | American Eagle | Manhattan, NY

- Familiar with using a POS cash register system
- Arranged displays to maximize sales
- Maintained neat sales floor and assisting customers to the best of my ability
- Explaining customers with knowledge of denim and giving recommendations for outfits

August 2017 - September 2019

Sales Associate | MUJI | Manhattan, NY

- Accurately estimated shipping costs and fulfilled orders in store and over phone
- Provided detailed product knowledge to customers
- Quickly/accurately conducted cash and credit card transactions through POS system
- Restocked products

Education

Hostos Community College | The Bronx, NY

September 2015 - Present

Progress High School | Brooklyn, NY

High School Diploma - 2015