

JESUS CASTILLO, JR.

1205 Pace Street, Longmont CO 80504 | 214.753.9177 | jesus.castillo214@yahoo.com

OBJECTIVE

Detail-oriented inventory management professional with over 10 years of experience in optimizing inventory control processes. Skilled in team leadership, discrepancy resolution, and operational efficiency. Seeking to leverage inventory analysis and reconciliation expertise to contribute to a dynamic organization. Committed to maintaining accuracy and compliance in inventory management.

SKILLS & ABILITIES

Computer software knowledge	Strong training skills
Computer hardware knowledge	MS Word, PowerPoint, and Excel
Internet applications and networks	Well-organized and efficient
Troubleshooting	Excellent communications skills
Operating systems	Ability to adapt to changing priorities
Able to work well in a high-pressured environment	Skilled at organizing complex projects

EXPERIENCE

2021 – Current

ACE Hardware Inventory Coordinator II

- Research and identify 3PL inventory process issues and directs corrective action(s)
- Lead daily activities of inventory departments in 2 RDCs including cycle counting, inventory verification, and re-packaging projects
- Execute the necessary files to update the pricing and modify the tags accordingly to ensure the revised prices are accurately displayed on the shelves.
- Reconcile inventory between 3PL's WMS and SAP
- Analyze, research, and evaluate results of daily cycle counts on \$60M in inventory
- Adjust all OS&D's, markouts, and damage in all inbound and outbound inventory with a monthly average value

2017 - 2021

Best Buy Inventory IT Control Specialist

- Assist with hardware security setup
- Install demo content
- Track inventory and stock changes
- Oversee inventory control, manage deliveries, inspecting inventory
- Maintain inventory records and ordering products
- Research inventory discrepancies
- Inventory data entry

2015 - 2017

Ross Area Supervisor

- Supervised activities of regular associates and temporary workers.
- Assessed production schedules and man-hour requirements for completion of job assignments.
- Interpreted company policies and procedures to ensure compliance and adherence.
- Enforced safety regulations.

EDUCATION

2021	Technical Support Fundamental, <i>Coursera Course Certificate</i>
2011	High School Diploma, <i>L.V. Berkner High School</i>