

JESSICA MENDOZA CHAVEZ

EXPERIENCE

Jessy's Affordable Cleaning Services-Self Employed, 09/2021 - Current **Jessy's affordable cleaning services. - Brighton, CO**

- Regular cleaning, Basic cleaning, Deep cleaning, Move out, Move-ins, and Business cleaning.
- Sweep, and mop floors; vacuum carpets and rugs; dust furniture; and wipe down surfaces.
- Clean bathrooms, including toilets, tubs, showers, and sinks.
- Empty the trash.
- Followed safety procedures when handling hazardous materials.
- Always use chemicals following proper guidelines.
- Deep-cleaning techniques for areas in need of additional time.
- Remove finger marks and smudges from doors, frames, and glass partitions to enhance shine.
- Dust from top to bottom.
- Move beds, sofas, and small furniture to sweep and wipe down baseboards, and remove dust and dirt from hard-to-reach areas.
- Clean sinks, mirrors, toilets, showers, and all the areas that apply.
- Very dedicated and responsible, always trying my best to provide excellent service.

Manufacturing Technician, 08/2019 - 07/2021

Jst power equipment - Nogales, Sonora, Mexico.

- Performed machine set-up activities prior to start up of production run.
- Performed heavy lifting, walking, and standing to complete physical tasks.
- Collaborated with team members to achieve daily production goals.
- Trained new employees on proper use of machinery and safety protocols.
- Conducted quality checks on finished products to ensure accuracy.
- Programmed CNC machines for cutting and drilling operations.
- Documented results of all tests performed and reported any discrepancies.
- Followed detailed instructions from engineering personnel during production runs.
- Ensured compliance with all safety regulations while operating machinery.
- Maintained a clean work area by disposing of waste materials properly.



CONTACT

Address: Brighton, CO 80601

Phone: 7208134598

Email: jessicachavez549@gmail.com

WWW:

<https://www.facebook.com/profile.php?id=100083335508978&mibextid=lqj4d>

SKILLS

- Bilingual: English/Spanish.
- Manufacture skills
- Attention to Detail
- Organizational Skills
- Site cleaning and organization
- Hardworking and Responsible
- Multitasking
- Exceptional collaboration skills
- Excellent observation skills
- Teamwork and Collaboration
- Active Listening
- Friendly, Positive Attitude

- Prepared and assembled materials and set up and operated production equipment in accordance with current manufacturing practices and standard operating procedures.
 - Maintained a clean and organized work environment to ensure efficient workflow.
 - Operated a variety of manufacturing machinery and equipment with precision.
 - Participated in training sessions to stay updated on new manufacturing technologies and procedures.
 - Used hand tools, power tools and measurement devices to perform production operations.
 - Confirmed that all personnel are clear from the area before moving a load with the crane.
 - Operated cranes to lift, move and place materials in designated areas.
 - Calculated weight limits based upon boom length, angle of lift, radius of swing and type of load being lifted.
 - Adhered strictly to loading charts for specific types of cranes when lifting heavy objects.
 - Positioned blocks and outrigger pads securely prior to operating a mobile crane.
 - Maintained cranes by inspecting for defects or wear, lubricated ropes and winches and replaced worn out cables.
 - Operated mobile crane and moved materials to various locations.
 - Managed time effectively to ensure tasks were completed on schedule and deadlines were met.
 - Prioritized and organized tasks to efficiently accomplish service goals.
 - Completed day-to-day duties accurately and efficiently.
 - Performed physical activities requiring heavy lifting, walking and standing for long periods of time.
-

EDUCATION AND TRAINING

Dropped out of highschool.

Mitchel High School - Colorado Springs, CO

LANGUAGES

English:

Full Professional

Spanish:

Native/ Bilingual