

Jerrilynn Rego

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Experience

Supervisor Inventory Expert

RGIS LLC.

May, 2017 — September, 2019 (2 years 4 months)

- Trained new employees on basic customer service techniques and procedures.
- Created, maintained, and entered information into databases.
- Keep warehouse, including inventory, neat and orderly.
- Handled stock in a careful and safe manner to ensure customer satisfaction.
- Maintained a clean and safe work environment.

Courtesy Clerk

Ocean View Market

July, 2016 — May, 2017 (10 months)

- Successfully assisted customers with product selections, purchases, and transactions.
- Collaborated with managers, team members, and vendors to meet customer service goals.
- Managed cash register, communicated with customers and operated sales floor.

Education

Independence University

No Degree, Business

Chemeketa Community College

General Equivalency Diploma - GED, July, 2010