

# Jermene Sanders

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## Professional Summary

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Highly motivated and dependable warehouse worker with 6+ years of experience in inventory management, equipment operations, and fork truck/ reach truck/ cherry picker experience seeking a position where I can enhance and contribute my skills.

## Work Experience

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### Extrusion Operator / QA Technician

**JR Short** | Kankakee, IL

August 2025 to Present

I started out at this company as an extrusion operator learning machines and how product is being produced. I have recently transitioned, into the QA lab

### Warehouse Associate

**FERGUSON ENTERPRISE** | Bradley, IL

May 2022 to November 2024

- Verifying shipments against purchasing orders and examined products
- Completed inventory counts on all products
- Assisted maintenance with part support
- Receive, unload, and store incoming inventory-Received in ASP and SAP
- Operated Forklift and Reach truck

### Storeroom Clerk

**ARMSTRONG FLOORING (JSG)** | Kankakee, IL

October 2021 to February 2022

- Inventory Management
- Organized, maintained, and stocked storeroom
- Received in all products (Zeus Program)

### Warehouse Associate

**FERGUSON ENTERPRISE** | Bradley, IL

August 2021 to September 2021

- Verifying shipments against purchasing orders and examined products
- Completed inventory counts on all products
- Assisted maintenance with part support
- Receive, unload, and store incoming inventory-Received in ASP and SAP
- Operated Forklift and Reach truck

## **Material Handler**

**KELLY SERVICES** | Bourbonnais, IL

June 2020 to August 2021

- Efficiently move, store, and track materials within the facility
- Fed product into the conveyor belt
- Kept the warehouse clean and organized to ensure safety and efficiency

## **Material Handler**

**WAREHOUSE SERVICES INC.** | Wilmington, IL

September 2019 to June 2020

- Handling of commercial tires {rolling, destocking, team lifting}
- Inventory counts on all product in the facility
- Operated Cherry picker

## **Warehouse Associate**

**AMAZON FULFILLMENT CENTER** | Joliet, IL

November 2015 to December 2017

- Received, processed, and stocking of inventory (Unloaded trucks and ensured inventory was stored properly)
- Operated Forklift

## **Driver**

**OASIS MEDICAL TRANSPORTATION** | Bourbonnais, IL

April 2014 to June 2016

- Safely transport patients to and from various medical facilities, ensuring their comfort and safety during transit.
- Operated vehicle safely, following traffic laws and maintaining the vehicles cleanliness and readiness.
- Assisted patients with mobility, including loading and unloading from vehicle.

## **Coustodian**

**BOURBONNAIS TERRACE** | Bourbonnais, IL

March 2011 to December 2001

- Responsible for maintaining the cleanliness and orderliness of the facility.
- Cleaned {dusting, mopping, sweeping, etc.}
- Trash removal {Emptied waste baskets and ensured safety precautions were met with biohazard materials}
- Cleaned floors {Floor waxing, buffing, and scrubbing}

## **Assistant Manager**

**OASIS MEDICAL TRANSPORTATION** | Bourbonnais, IL

- Completed billing for payment
- Driver-route pairing/ Dispatched
- Designed routes for daily commuting for all drivers
- Assisted with hiring of drivers

## Education

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High school diploma or GED

Kankakee Community Collage (GED)

## Skills

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Clamp truck Manufacturing Communication skills Assembly line Industrial equipment Time management Warehouse management system Organizational skills Research Forklift Factory process monitoring Quality control Inventory optimization - Inventory optimization experience (3-5 years) FIFO Record keeping Spot checks for inventory management Industrial cleaning Inventory planning Lift truck Mentoring Computer literacy Task prioritization Team development Two-bin inventory management system Manufacturing company experience Logistics inventory management Word Optimizing inventory management system - Largest inventory management system optimized (More than 10,000 items) Inventory demand forecasting Grocery store Cycle counting inventory management Software- Application Service Provider (ASP) Inventory control Statistics Inventory management Managerial Experience: 2 Years PROFICIENT IN USE OF OFFICE EQUIPMENT Packaging Commercial cleaning Mechanical knowledge PowerPoint Windows Cherry picker Telecommunication Measurement (quality control) GMP Mobile devices Industrial construction Root cause analysis SAP ERP Microsoft Office Cash register Quality control operations Microsoft Word Microsoft Office- Excel Random inventory counts for inventory management Reorder point management Count after picking for inventory management Cross-functional communication Computer operation Key Performance Indicators Excel data analysis Outdoor work Writing skills Quality inspection Hand tools GPS The entirety of my work experience has required high degrees of communication (Verbal and Written) with superiors, peers, subordinates, and clients. FLEXIBLE AND ADAPTABLE TO NEW SITUATIONS Reach truck Security Staff development Wireless network configuration Lending Leadership Enterprise Resource Planning (ERP) software- SAP TIME MANAGEMENT Quality control corrective actions Statistical analysis Microsoft Access Microsoft PowerPoint ERP systems Supervising experience Statistical Process Control Microsoft Outlook Driving Measuring instruments Attention to detail Team motivation (leadership skill) Basic math Quality assurance Quality control statistical data analysis Cross-functional collaboration ASSISTANT MANGER Load & Unload Food production Customer service Highly organized with goal setting, multitasking, and planning to complete tasks in a time efficient manner. COMMUNICATION Order Picking Manufacturing facility Report writing Continuous improvement Inventory auditing Microsoft Excel Computer skills Technical Proficiency Leading warehouse process optimizations - Largest warehouse process optimization project led (More than 20,000 sq ft) Safe work practices Physical inventory counts for inventory management

## Links

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[Apt.GA](#)

## **Certifications and Licenses**

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**Driver's License**

**PMP**

**Forklift Certification**

**Pallet Jack Certification**