



Corporate Management Group
12000 N. Washington St. Suite 350
Thornton, CO 80241
Office – 303-920-1425
Fax – 303-737-7767
Contact Name: Jamie Ready

Termination of Employment

Name of Employee: Jeremy Gunn

Last Day Worked: 3-31-18

	Employee Initials	Reason for Termination
Quit		
Laid Off		
Terminated		
Failed to Report		
<u>Converted</u>		<u>Moved to CLI payroll</u>

If they employee quit was a notice provided? Yes ___ No ___ If so, when? _____

Final Pay to Include: 5.66 hrs accrued Eligible for rehire: Yes ___ No ___
PTO / will transfer over to CLI payroll

The following items have been turned in:

Truck		
Keys		
Tools		
Supplies		
Uniforms		
Cell Phone		
Other		

Receipt of a fully executed copy is acknowledgement of this termination notice.

Signed: [Signature] Date: 4/2/18
Employee

Signed: [Signature] Date: 4-2-18
Employer Colorado Lighting