

PAYROLL CHANGE REPORT

Today's Date: <u>8/1/2021</u>	Effective Date: <u>8/22/2021</u>
Hire Date: <u>2/19/2020</u>	Hours Worked: <u>18 Months</u>
Employee's Name: <u>Jeremy Bliss- 2nd Shift</u>	
Department: <u>Grinding</u>	

CHANGE (\$)		FROM	TO
X	Rate	\$15.50	\$16.00
	Shift Differential	\$0.75	\$0.75
	Total	\$16.25	\$16.75

REASON (S) FOR THE CHANGE (S)						
Seniority Increase (Circle One)	3 Month	6 Month	1 Year	18 Month	2 Year	Annual
Merit Increase						
Other-Job Transfer/Promotion Increase						

ADDITIONAL COMMENTS
Six Unexcused Absences 7

Authorized by: _____ (Department Manager)	Date: _____
Guideline verified: <u>Lou Hausar</u> (Human Resources)	Date: <u>8-1-2021</u>
<u>[Signature]</u> (GM Authorization)	Date: <u>8/1/21</u>

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