

Jeremy Chatmon

Saint Paul, MN

- Email me on Indeed: <http://www.indeed.com/r/Jeremy-Chatmon/9797cebf73ee2f15>

Certified PCA and Forklift Operator a track record of successfully supporting clients and facilitating individuals' healthy and independent living in a community based setting. Warehouse experience including Shipping & Receiving and Forklift driving and Quality Control. Interested in a growing company.

Work Experience

Forklift Operator

Cold Spring Brewing Company - Minneapolis, MN
March 2019 to Present

Load and unload trucks. Pick orders and put on d-pal machine. Bring lids to machine operator. Put away dunnage.

Forklift Operator

Self-employed - Minneapolis, MN
February 2016 to Present

Self-employed

Self-employed - Edina, MN
December 2008 to Present

Professional Resource Network PCA/HHA Bloomington, MN 09/2010-10/2013

Forklift operator

Self-employed - Saint Louis Park, MN
February 2016 to August 2016

Forklift Operator

Self-employed - Eagan, MN
February 2012 to January 2013

Janitorial Engineer

Minneapolis Public Schools - Minneapolis, MN
September 2006 to July 2007

Education

Certification

Everest Institute - Bloomington, MN

High school or equivalent

Humboldt High School - Saint Paul, MN

GED

Hubbs Center - Saint Paul, MN

Skills

- drivers (Less than 1 year)
- HHA (8 years)
- inventory (Less than 1 year)
- inventory records (Less than 1 year)
- maintenance (Less than 1 year)
- Cherry Picker
- Forklift
- Forklift Operator
- Inventory Control
- Pallet Jack
- RF scanner
- Shipping
- Warehouse
- Shipping And Receiving

Certifications and Licenses

Certified Forklift Operator

Additional Information

Skills

PCA/HHA

- Constantly communicated with clients and their families in order to support their Care and Risk Management Plans
- Independent Living skills and supports for over a year including coordination of transportation, medical appointments, prescription management, and daily meals
- Provided support for community-based activities at organizations such as Courage Center

Warehousing

- Loaded and unloaded approximately five 26 footer semi-trucks daily
- Moved on average 1500 products from storage area to main sales floor, and put product on shelves
- Prepared on average 24 pallets per shift
- Coached new employees in their new positions on average 7 per quarter
- Maintained quality control of products and goods stored in the warehouse in order to minimize damage
- Performed light maintenance of machines and work area as needed

Shipping and Receiving

- Picked, packed, boxed, and shrink wrapped product for shipping on average 1500-1700 per day
- Prepared records of merchandise shipped, post weight, and shipping charges while keeping accurate files
- Scanned product barcode to verify where product was to be routed for shipping

- Organized packages based on information scanned for route drivers
- Compiled records of quantity, type, and value of merchandise, and posts totals of inventory records, using a computer scanner