



**EMPLOYEE TERMINATION FORM**

Employee Name: Jennifer Parrill

Termination Date: 10/25/2024

Reason for Termination:

- Voluntary Resignation
- Insubordination
- Policy Violation
- Job Abandonment
- Permanent/Temporary Layoff
- Unacceptable Work Performance

Explanation for Dismissal:

Jennifer missed work from 10/28-11/5. Did not provide documentation, no call no show for multiple days. Also NCVS for 9/16-9/27.

Is this Employee Eligible for Rehire:  Yes  No

Additional Comments:

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Manager Signature: [Signature] Date: 11/25/2025