

# Jennifer Maes

## Manager

Denver, CO 80219

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Seeking a challenging case manager position in a fast paced environment that will enable me to utilize my professional management skills that will allow me to have the opportunity for personal growth and career advancement.

Authorized to work in the US for any employer

### WORK EXPERIENCE

#### **Machine Operator**

PepsiCo - Denver, CO - 2016-11 - Present

Filler operator for bottle line, fix minor jams, change over machine parts in filler when needed, maintain a clean work environment, sanitation of machine once a week, load caps in machine. Check date codes every half hour

#### **Supervisor**

Geo-Group - Denver, CO - 2013-05 - 2016-11

Denver, Colorado. Monitor same sex urinalysis, work front desk, check clients in, look for vouchers, put new clients into database, hook up ankle monitors for DOC and probation clients, BAs, oral swabs, DOC givens, violations, missed, scheduling.

#### **Filler Operator/Lead**

Coca-Cola Refreshments - Denver, CO - 2012-11 - 2015-04

Filler operator for the can line, when needed filler operator for the bottle line, fix minor jams, load lids into filler machine, change overs, clean work area daily, fast paced work environment

### EDUCATION

#### **GED**

2000 - 2000

### SKILLS

Machine Operator, Production, Management, Customer Service, Cash Handling, Sales, Technical, Call Center, Retail, Billing, Supervisor, Forecasting, Computer Skills, Typing, Internet, Fax, Email

### ADDITIONAL INFORMATION

MMED Badge

Fork lift Certification