

Jennifer L. Gorski, AAS, RHIT, MSW

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970-443-9629 • Fort Collins, CO

Registered Health Information Technician (RHIT) • Knowledgeable about HIPAA policies, procedures, laws, and regulations concerning protected health information • Understanding of current revenue cycle, billing and coding guidelines – including proper diagnosis and procedure codes related to ICD-10-CM and PCS, HCPCS, CPT, EOBs, HCFAs, UB92s, DRGs, and authorizations/referrals • Experienced in collaborating with physicians and physicians' offices regarding obtaining physicians' orders and medical authorizations • Experienced in providing consumer fiscal/ insurance/billing education including Medicare and Medicaid – especially related to DME • DME experience related to Hospice and home placement – assisting consumers with obtaining DME with Medicare and other federal programs – especially related to medical authorizations • Understanding of all types of insurance plans and how their benefits are determined • Understanding of Third Party Administrators/Payers • Strong understanding of medical terminology and federal insurance regulations • Understanding of all types of insurance plans and how their benefits are determined • Experienced in documenting in and accessing Electronic Health Record (EHR) • Strong computer skills with experience in Outlook, Excel, Word, PowerPoint, Publisher, and Salesforce • Excellent verbal and written communication skills • Excellent time management, decision making, problem solving and analytical skills • Ability to work within a team environment and maintain a positive attitude • Ability to implement and/or handle change within a team environment in a beneficial and constructive manner

PROFESSIONAL EXPERIENCE

Customer Service Specialist

Qualfon, Fort Collins, CO

2016 - Present

- Provided world-wide, top-tier, concierge service including live and follow-up research, documentation, reconciliation, and communication
- Efficiently, timely, and accurately documented through Salesforce and in Publisher
- Performed consistently above 90% in quality assurance scores including assessments of phone communication, written communication, and accuracy of documents produced

Medical Social Worker

Lemay Avenue Health and Rehab, Fort Collins, CO

2014-2015

North Colorado Medical Center, Greeley, CO

2014

Interim Healthcare, Fort Collins, CO

2013

TRU Community Care, Lafayette, CO

2010-2013

Sunnyside Care Center, East Syracuse, NY

1999-2004

Sunrise Nursing Home, Inc., Oswego, NY

1998-1999

- Provided financial and resource education/assistance
- Provided human connection through provision of grief counseling and emotional support
- Completed psychosocial assessments
- Provided placement assistance to ILFs, ALFs, or SNFs
- Accurately and efficiently completed documentation in paper or electronic format pursuant to relevant guidelines
- Coordinated admissions and discharges including coordination of DME
- Assisted with Medicaid applications

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EDUCATION

Associate in Applied Science (AAS) in Health Information Technology (HIT) 2017
Front Range Community College, Westminster, CO

Master of Social Work (MSW) with Gerontology Concentration
Syracuse University, Syracuse, NY

Bachelor of Arts, Economics (BA) with International Relations Concentration
Swarthmore College, Swarthmore, PA

PROFESSIONAL LICENSURES/ MEMBERSHIPS/ACTIVITIES

Registered Health Information Technician (RHIT)	2017-Present
Member, American Health Information Management Association (AHIMA)	2016-Present
Licensed Social Worker (LSW), Colorado	2007-2017
Licensed Master Social Worker (LMSW), New York	1997-2006
Certified Social Worker (CSW), New York	1995-1997
Member, National Association of Social Workers (NASW)	1995-2016

VOLUNTEER EXPERIENCE

T. R. Paul Academy of Arts and Knowledge Charter School	2008-2016
School Board President	2012-2015

References available upon request