

Jena Robinson

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Employment:

5/2017 - Present HTI Staffing - Borg Warner, Bellwood, Illinois

Duties: Production Worker/Quality Control and Safety - checking the line for safety and monitoring the line for materials to come down for approval to be packed and shipped off. Production works gather for quality control and be inspected for damages.

9/2015-3/2017 S&C Electric Co., Chicago, IL

Duties: Mold Operator - Operating the Mold Machine to create a shape with melded plastics and cleaning them and packing them to be shipped.

3/2013 - 9/2015 Labor Temp. (World's Greatest Chocolate: 3/2013-8/2013), (Kraft Food Manufacturing 10/2013-2/2014), (Hostess Inc. 4/2014-10/2014), and (Little Ladies Pizza 12/2014-9/2014), Illinois

Duties: Quality Control and Safety - Checking products for mistakes, labels errors, and damages on boxes, candies, foods. Making sure the areas are stack safely and cleared walkway. Looking at job orders to see what's being done first and last. On production line to check for flows of work being produce.

3/2011 - 3/2013 GreenLeaf Distribution, Nile, IL

Duties: Production Worker/Quality Control - On production line getting magazine off the line to be packed and shipped. Checking the amounts to be packed and weighed. Check the labels, postages, and time to be shipped. Check for areas to be clear, clean pathway, and materials packed secure.

8/2010 - 3/2011 OPC Manufacturing Co. Deerfield, IL

Duties: Machine Operator: Punch Press Machine to put together tool parts for company's inventory order and being on the assembly line to pack and ship them out.

Skills: **Quality Control (measuring tools: gauges, rulers, micrometers, Calipers) Inventory management, mold machine operator, punch press operator, soldering tech or circuit boards, assembly, and Electrical Maintenance Operator**

2/2006 - 7/2008 Education:

Coyne America Institute, Chicago

The characteristics of DC and AC electricity from the point of production through distribution and use in electrical systems. the operation and control of AC and DC electric motors.

Includes introduction to AC theory, electrical drawings and symbols, schematic and wiring diagrams; semiconductor theory, and component operations and testing.