

Jeffrey Perdue

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Authorized to work in the US for any employer

WORK EXPERIENCE

Technical Support Representative

Pace International - Rochester, MN - 2016-08 - Present

Assisting customers over the phone with mobile antenna systems, data entry, minor clerical office work

Retail Clerk

Harbor Freight Tools - Hattiesburg, MS - 2014-06 - 2016-06

Assisted with customer's purchases

- Inventory tools used
- Forklift training
- Stocking experience

Merchandiser

Anderson Merchandisers - 2014-11 - 2014-12

Merchandisers Hattiesburg, MS

- Reset Plan-o-grams
- Restock merchandise
- Task management

Desk Assistant

University of Southern Miss - Hattiesburg, MS - 2013-11 - 2014-05

Used customer service skills to greet residents and visitors

- Monitored the front desk
- Filled forms

Team Member

University of Southern Miss - Hattiesburg, MS - 2014-01 - 2014-03

Prepared sandwiches

- Worked in a fast paced environment
- Register training
- Opened and closed

Sales Associate

Academy Sports & Outdoors - Mobile, AL - 2013-07 - 2013-08

Footwear sales

- Assisted customers to make sure they had a great experience
- Used online shopping tools to makes sales
- Pricing tool used
- Closing experience

EDUCATION

Exercise science

University of Southern Miss - Hattiesburg, MS
2012 - 2016

Baker High School - Mobile, AL
2008 - 2012

CERTIFICATIONS/LICENSES

CPR/AED

2014-12 - 2016-12