

**CORPORATE MANAGEMENT GROUP**  
Employment Application



"your workforce management & staffing experts"

APPLICANT INFORMATION										
Last Name	SMITH		First	JEFFERY		M.I.	R	Date	12-7-15	
Street Address	2154 HASTINGS AVE.					Apartment/Unit #	3			
City	NEWPORT		State	MN.		ZIP	55055			
Phone	651-468-7594		E-mail Address							
Date Available	ANY		Social Security No.	477-2900		Desired Salary				
Position Applied for		ANY								
Are you a citizen of the United States?			YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?			YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	
How did you hear about us?			Referral Name: PETER NOWICKI							

PREVIOUS EMPLOYMENT													
Company			NEWPORT Collision		Phone	651-470-8355							
Address			1901 4TH AVE. NEWPORT MN 55055		Supervisor			DAVE BAKER					
Job Title			LABOR		Starting Salary	\$ 10.00 HR		Ending Salary	\$ 10.00 HR				
Responsibilities			LAW CARE MAINT.										
From		To	Reason for Leaving								ALL CALL		
May we contact your previous supervisor for a reference?						YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>						
Company			ADVANCED SPORTWEAR		Phone	651-459-5002							
Address			1632 HASTINGS AVE. NEWPORT MN. 55055		Supervisor						TERRY TOMSON		
Job Title			LABOR		Starting Salary	\$ 10.00 HR		Ending Salary	\$ 10.00 HR				
Responsibilities			GEN.										
From		To	Reason for Leaving									LAYOFF	
May we contact your previous supervisor for a reference?						YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>						

DISCLAIMER AND SIGNATURE	
I certify that my answers are true and complete to the best of my knowledge.	
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.	
Signature	<i>Jeffery Smith</i>
Date	12-7-15

**JEFFREY SMITH**

1871 3<sup>rd</sup> Avenue  
Newport MN 55055  
651-459-2188

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**STATEMENT OF PURPOSE:**

Laborer/Warehouse professional with 15 years experience in manufacturing and warehouse settings looking for position where I can use this experience to benefit a strong organization.

**SKILLS:**

- Work independently and in a team environment.
- Accurately perform basic math skills.
- Good oral and written communication skills.
- Ability to operate computer systems with minimal direction after receiving training.
- Ability to operate all power equipment safely.

**EMPLOYMENT HISTORY:**

- 2005-Present **Laborer** – Turtles Lawn Care, Newport MN
- Lawn mowing, seeding, fertilizing, general lawn care.
  - Snow plowing, shoveling, etc.
- 2010-2010 **Team Member** – Target Warehouse, Woodbury MN
- Receive stock, pick and shop merchandise to guests.
  - Complete job tasks accurately and on time, indentify and communicate ways to improve quality, contribute to overall fulfillment center results.
- 2008 **Maintenance and general labor** – Imperial Camper Sales, Newport MN
- Restored campers after vandalism; general maintenance on campers.
- 2001-2005 **Finishing Supervisor** – Innovative Services, Hastings MN
- Supervised five composite countertop finishers.
  - Maintain and finish products (sinks, counter tops, etc.) for customer delivery.
  - Maintain clean working area.
  - Use power sweepers and cleaners.
- 2001 **Laborer** – Intek, Hastings MN
- Machine Operator, building windows and general maintenance worker.
- 2000-2001 **Laborer** – Shearer Brothers Lumber, Newport MN
- Worked on building walls and trusses.
- 1995-2001 **Laborer/Supervisor** – Manufacturers Services, Arden Hills MN
- Supervised 30 people on computer board production line.
  - Machine maintenance, making sure area was kept neat and clean, made sure production line kept moving.
  - Some basic computer use.

**EDUCATION:**

High School Diploma - Park High School, Cottage Grove MN



Orientation Monday 14th, 10:00am

Applicant Name: Jeffrey

Date: 12-7-15

Interviewer: Kate

1. How did you hear about Corporate Management Group? Ad? Referral?

Peter Newich

2. Is that a mobile / Cell phone or lan line? Do you accept text messages?

How about email? cellphone; only call.

3. (+/-) What are your pay expectations? ( Make sure to explain our pay structure )

\$10.9

4. (+/-) What shift(s) do you prefer to work?

1st

5. (+/-) Are you available to work weekends?

Yes

6. (+/-) How do you plan to get to and from work?

Scheduled Rides / TransitLink / bike.

7. (+/-) Tell me about what you did at ( Pick a previous position listed on application )?

- Why did you leave that position?
- If relevant - Why were you terminated?

- Cleaned up caves
- Cleaning
- Maintenance

8. (+/-) Have you ever made a mistake while at work?

How did you handle it?

- Maintenance
- print t-shirts

9. (+/-) Has there been a time when there wasn't any or enough work to do at one of your previous positions?

What did you do?

- Read, Fish, brother in law help others.

10. (+/-) Do you currently have any limitations or restrictions that we should be aware when considering you for a position? If so, What? ( It does not eliminate them from opportunity we want to make the right match )

No

11. Preparation 10

12. Comprehension 10