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# Jason Oberheu

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## **Professional experience**

March 2019 – Present    Bison Ridge Rec Center    Commerce City, CO  
**Facility Assistant – Recreation**

- Handle facility opening and closing procedures
- Manager on duty responsibilities
- Build rapport with patrons and guests
- Facilitate events in state-of-the-art Bison Ridge community rooms
- Maintain knowledge base of everything going on in center
- Supervise approximately 20 part-time front desk staff
- Communicate effectively and efficiently with VHE and administrative staff

Dec. 2007 – March 2019    Janesville Events Center    Janesville, IA  
**Executive Director**

- Responsible for booking and executing special events at the center
- Maintained yearly calendar
- Marketed and promoted center as premier location for events
- Interacted with various vendors to place orders and keep center supplied
- Performed general maintenance around center
- Managed bartending staff, assisted with bar operations during events
- Represented center at induction in to Iowa Rock 'n Roll Hall of Fame

Aug. 2007 – March 2014    YMCA of Metropolitan Denver    Denver, CO  
**Regional Athletic Director**

- Supervised 8 directors across Denver Metro area
- Point of contact for professional team relationships
- Maintained city-wide sports scholarship database.
- Member and president of association Safety Committee
- Member Fun Team; helped plan employee appreciation events
- Trainer for both Child Abuse Prevention and Sports Director courses
- Assisted with preparation of Sports Branch budget

- Authored grant that awarded \$12,000 from MLB Tomorrow

Sept. 2001-Aug. 2007 YMCA of Metropolitan Denver Denver, CO

**Community Athletic Director**

- Responsible for organization and execution of year-round youth leagues
- Supervised staff of 15 sports referees and one full-time coordinator
- Coordinated group of approximately 50 volunteers per season
- Work with city and school districts to procure field and gym space
- Maintain league/location website

February 2005 National Basketball Association  
Denver, CO

**Attraction Manager**

- Managed Verizon-sponsored attraction at NBA All-Star Jam Session during NBA All-Star Break in Denver, CO
- Supervised staff of 15 volunteers at attraction
- Ensured attraction ran efficiently and effectively to enhance attendee's overall experience

March 2000-May 2001 Marshalltown Times-Republican Marshalltown, IA

**Sports Writer**

- Writer for Central Iowa's only daily newspaper. Beat reporter for Marshalltown football, basketball and volleyball.
- Contributed original editorial content to sports section
- Assisted with copy editing and layout

August 1993-December 1998 University of Northern IA Cedar Falls, IA

**Sports Camp Assistant**

- Assistant to sports camp director. Department ran 45 summer sports camps in 8 different sports fields
- Responsible for administrative support. Conducted registration and ran check-ins.
- Crown jewel of program was largest boys' basketball team camp in Midwest.

**Education**

August 1993-December 1998 University of Northern IA Cedar Falls, IA  
B.A. in history, minor in journalism