

Jason Brackens

Aurora, CO 80011

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Authorized to work in the US for any employer

Work Experience

Order Selector

US Foods - Centennial, CO

January 2019 to Present

Operating three pallet Jack. Selecting in the dry, cooler and freezer department. Placing all selected product in zone according to deliveries.

Order Selector

UNFI - Aurora, CO

November 2014 to Present

Responsibilities

Pick the correct item and quantity by checking UPC'S or description.

Build a stable and well cubed pallet.

Staging pallets in appropriate bays.

Operate electric pallet jack in a safe and efficient manner.

Skills Used

Electric Pallet Jack

Forklift Reach Operator

UNFI - Aurora, CO

November 2014 to Present

I am forklift certified. I worked in three different departments of the years. I replenished all slots according to the necessities of the week. I've worked in the Dry, Cooler, freezer and Repack areas of the warehouse. While being a forklift operator I also helped select in all departments. I have experience with Boxworks and WBS system.

Grocery Clerk

King Soopers - Denver, CO

June 2009 to November 2014

Responsibilities

Received incoming product and stocked in the appropriate locations.

Managed customer utility payments

Completes customer request for western union transaction

Provided accurate exchanges and refunds.

Performed multitasking answering multiple phone line while handling multiple transactions.

Relieved fuel associates for breaks.

Quality Control

Crocs - Aurora, CO

July 2008 to October 2009

10/2008

- Ensuring quality and quantities of shoes, repairing factory defective shoes by way of soldering and reformation,
- utilizing a forklift to reach out of range items
- Prepared merchandise for shipping by palletizing out going packages
- Corrected merchandise mispicks during orders, to verify number, size, colors, and quantities

Store Manager

Harold Pender's Man of Fashion - Denver, CO

June 2001 to February 2009

Efficiently managed a staff of twelve employees, scheduling and training employees in all areas of store functions

- Sustained the range of company allotted hours and recording of payroll hours
- Calculating sales recap to determine our daily and monthly sales goal
- Process and receive merchandise, customer special orders, and order supplies
- Prepare bank deposits, and correct change fund to ensure accurate safe bill count
- Merchandise and perform daily task, to preserve the cleanliness and professional look of the store
- Keep displays and mannequins clean and appealing
- Create different displays for footwear while offering excellent customer service

Receiver

Concession Int'l - Denver, CO

February 2006 to January 2007

Received inventory for four restaurants, Stock and restocked all incoming products according to date received. Checked all incoming product according to invoice.

Completed inventory checks every third day of week

Education

Diploma

Hinkley High School - Aurora, CO

2000 to 2003

Skills

Reach Forklift, Customer Service, Retail Management, Quality Control, Electric Pallet Jack (4 years)

Certifications/Licenses

Forklift Certified

Certified Forklift Operator

Additional Information

Skills Summary:

Leadership

Ability to take the lead in conflict management when dealing with difficult people, while executing a positive training attitude to new employees as well as those in transition.

Customer Service

Able to build and maintain productive and lasting customer relationships due to ten years of unwavering commitment to customer service. Managing multi-line phones and other clerical duties, while handling customer special request and resolving customer complex issues in order to win them over.

Shipping and Receiving, Equipment Operation

Accurately recorded invoice inspection counts, performed quantity checks, product inspections to ensure quality control engaging good vision and uncompromising work ethics. Transported and retrieved items from out of range utilizing a electrical pallet jack, cherry picker and sit forklift.